

HVPMandal's
Degree College of Physical Education, Amravati.
(Multi-faculty Autonomous College)

Student Grievance Committee # Sexual Harassment Committee

Internal Complaint Committee # Anti Ragging Committee

-Index-

(2018 – 2019)

1. Circular / Office order
2. Meeting and Minutes of Meeting
3. Photo Proof for Student Grievance
4. Undertaking Registration Form for College
5. Affidavit Format by the Student

(2019 – 2020)

1. Circular / Office order
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(2020 – 2021)

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(2021 – 2022)

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(2022 – 2023)

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HVP Mandal's
Degree College of Physical Education, Amravati.
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1. Circular / Office order
2. Meeting and Minutes of Meeting
3. Photo Proof for Student Grievance
4. Undertaking Registration Form for College
5. Affidavit Format by the Student

6. Minutes of Student Grievance
7. Mechanisms.



(2018 - 2019)



Estd. 1967

Degree College of Physical Education

Multi-Faculty Autonomous College

Established By

Shree Hanuman Vyayam Prasarak Mandal, Amravati

Permanently Affiliated to Sant Gadge Baba Amravati University, Amravati.

Recognised by UGC under section 2(f), NCTE & AICTE, New Delhi

University College Code 111, NCTE College Code 114016



Ref.No.

Date :

Date:02/08/2018

Academic Year 2018-2019

OFFICE ORDER Anti-Ragging Committee

Anti-ragging Committee (ARC) has been constituted under section 4(1) of G. O. Ms. No. 19, Higher Education (EC-2) dept. Dated 08-03-2010 with the following members

1. Principal of the college	Dr. K. K. Debnath	Chairman
2. Income Tax Officer	Sh.V. V. Kukade	Member
3. Senior Police Inspector	Sh. S. S. Bhagat,	Member
	Rajapeth Police Station Amt.	
4. District correspondent	Sh. Sanjay Pakhode	Member
	Daily Divya Marathi Newspaper	
5. NGO Helpline	Sh. R. J. Khandekar	Member
	Social Worker	
6. Three Senior Teachers	Dr. S. S. Tirathkar	Member
	Dr. A. P. Upadhyay	Member
	Dr. Mrs. P. S. Bhonde	Member
7. Two Parents	Sh. Bharat Karanjkar (Teacher)	Member
	Kapila Nagar, Gorakshan Road,	
	Akola	
	Sh. Vallabhdasji Rathi (Farmer)	Member
	At Post. Ambada Tq- Morshi	
	Dist- Amravati	
8. Two Student Representative	Sh. Somesh Daterao (MCA III)	Member
	Miss Aranya B L (MPED II)	Member
9. Office Superintendent	Sh. H. J. Vidwansa	Member



Address for Correspondence :

Hanuman Vyayam Nagar, AMRAVATI - 444605 (Maharashtra)

Office : 0721 - 2573788, 2573258 Fax : 0721 - 2572757, 2679156


E-mail : principal_dcpe@hvpm.org website : www.dcpehvpm.org

10. Assistant Librarian

Miss S. G. Pandit

Member


Principal
D.P.E. Amravati



PRINCIPAL
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AMRAVATI (M. S.)

Shree H. V. P. Mandal's
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(A multi Faculty Autonomous College)

PROOF FOR IMPLEMENTATION OF GUIDELINES OF STATUTORY-REGULATORY
COMMITTEES

Sr. No	Name of the Committee	Office orders of the Committees
1	Anti-Ragging Committee	<u>AntiRaggin committee</u>
2	Students Grievance & redressal Committee	<u>Grievance and Redressal Committee for Students</u>
3	Internal Complaints Committee	<u>Internal Complaint Committee (ICC)</u>


Principal
D.D.E. Amravati


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Degree College of Physical Education,
AMRAVATI (M. S.)

Anti Ragging committee Members duties and responsibilities

The Anti ragging committee Members must take a very responsible and cautious role in monitoring the students at the college and Hostel premises to identify any case of ragging.

Here are some of their duties and responsibilities has been discussed and listed for them are to be followed without any fail.

They are:

1. Secret and surprise round at all the time especially at night at the hostel.
2. Fresher's orientation to the college, hostel and faculties along with senior students has to be conducted.
3. Guidance and counseling program has to be arranged for the fresher's and parents regarding ragging.
4. The fresher's and senior students have to be closely monitored during college hours.
5. Vulnerable points like Hostel mess, toilets should not be neglected.
6. Prepare brouchers and leaflet for the fresher's and their parents.
7. Take affidavit from students and parents regarding ragging during the admission.
8. Conduct regular meeting by the committee and submit the report quarterly to the principal and governing bodies of the college.
9. Take disciplinary action immediately if any case found with the help of UGC guidelines.
10. Send circular especially to the wardens and students about the helpline details inside and outside college premises.

Function of the Anti Ragging Committee:

- ❖ To ensure compliance with the provision of these regulation and any law for the time being in force concerning ragging and to deal and act promptly with the incident of ragging brought to its notice.
- ❖ To keep tabs on the happenings/events related to ragging in campus or off-campus within the hostels and other designed places in the premises.
- ❖ To conduct such enquiry observing a fair and transparent procedure and the principals of nature justice and after giving adequate opportunity to the student or student accused of ragging and witness to place before it the facts, documents and views concerning the incident of ragging, and considering such other relevant information as may be required.
- ❖ To monitor, direct and oversee the function and performance of the Anti- Ragging Squads in prevention and curbing of Ragging in the institution.

ANTI RAGGING SQUADS COMMITTEE 2018-2019

1	Dr. K. K. DEBNATH	PRINCIPAL	CHAIRMAN	8389774381
2	Prof. S.V. GOHAD	ASSISTANT PROFESSOR	CONVENER	8956716031
3	Dr. W. KENEDI SINGH	ASSISTANT PROFESSOR	MEMBER	9028365759
4	Dr. SANJAY TIRATHKAR	ASSISTANT PROFESSOR	MEMBER	9422838237
5	Prof. NAHEED PRAVEEN	ASSISTANT PROFESSOR	MEMBER	9765310743
6	DR. H. H. BHATTI	ASSISTANT PROFESSOR	MEMBER	9422914831

Function And Duties Of The Anti Ragging Squads:

- ❖ To be vigilant at all hours including at odd hours all around the campus and other places vulnerable to incidents of and having the potential of Ragging and shall be empowered to inspect such places.
- ❖ Conduct anonymous random survey among students to check whether the campus is indeed free from ragging.
- ❖ To conduct an on -the spot enquiry into any incident of ragging referred to it by the principal or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person as the case may be and the enquiry report along with recommendation shall be submitted to the anti ragging committee for action under clauses (a) of regulation 9.1 of UGC.
- ❖ To ensure the display of poster/ tabs on Main and departmental notice boards and other places such as canteen, library, hostels, sports facilities and other prominent designated places.
- ❖ Also monitor the welfare of fresh student outside the campus.
- ❖ Any other activity the Anti Ragging Committee might delegate to the Squad.

Principal,
D.P.E. Amravati

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AMRAVATI (M. S.)

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Shree H. V. P. Mandal's
Degree College of Physical Education
Multi-Faculty Autonomous College, Amravati

Internal Complaint Committee (ICC)
2018-2019


1 Board of Management Nominee	Dr. S. H. Deshpande	Chairman
2 Principal	Dr. K. K. Debnath	Member
3 One HOD	Dr. S. P. Deshpande	Convener
4 Two Teachers Representative (One shall be women)	Dr. M. S. Chendke	Member
	Mrs. S. B. Kale	Member
5 One Lawyer	Adv. Sushama Joshi	Member

Objective of the ICC committee

The objective of the internal complaints committee is to take consistent action for prevention, Prohibition and redressal of complaints received regarding sexual harassment and gender discrimination of women personnel at the workplace.

Responsibilities of internal Complaint Committee (ICC):

- (a) Provide assistance if an employee or student chooses to file a complaint with the police.
- (b) Provide Mechanisms of dispute redressal and dialog to anticipate and address issue through just and fair conciliation without undermining complaints rights and minimizing the need for purely punitive approaches that lead to further resentment, alienation or violence.
- (c) Protect the safety of the complainant by not divulging the persons identity and provide the mandatory relief by way of sanctioned leave or relaxation of attendance requirement or transfer to another department or supervisor as required during the pendency of the complaint or also provide for the transfer of the offender.
- (d) Ensure that victim or witness is not victimized or discriminated against while dealing with complaint of sexual harassment.
- (e) Ensure prohibition of retaliation or adverse action against a covered individual because the employee or the student is engaged in protected activity.


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AMRAVATI (M. S.)


Principal,
D.P.E. Amravati

Redressal of students' grievances cell

Aim

- To meet timely redress of grievances and concerns by learners as and when they arise.

Objectives:


The Grievance Redressal Cell has been developed to settle the grievances of the students and other stakeholders within a reasonable period for further strengthening the bond of the students with the institution by providing them with all kinds of facilities to a satisfaction level for maintaining a convenient ambience of academic teaching and learning.

Rules

1. The committee will deal with all genuine grievances of learners of the college.
2. All complainants should file their grievances either by writing in paper to the committee.
3. The committee will meet at least three in a month to resolve the grievances.
4. The student shall bring up his grievances in the prescribed format immediately to the grievance cell without fail. The number of grievances settled or pending will be reported to the Principal every month.
5. A box marked 'Grievance Box' is placed on the ground floor. Any student may put their case/concern with name, date, and class in the grievance box. Confidentiality and privacy are maintained.
6. One may refer to the University Circular for more details regarding the grievance redressal process.
7. Online Students Grievance Redressal Portal Facility.
8. For students/prospective students of the college: In case of any grievances as given in the UGC (Grievance Redressal) Regulations 2012 circular, with links provided below you can access the Online Students Grievance Redressal Portal on the College website to lodge the grievance.
9. UGC Circular on Online Students Grievance Redressal Portal Facility
10. Students having grievances of any nature, kindly fill out the form

Functions:-

1. To solve the personal problems of the students.
2. To solve the financial problems of the students.
3. To deal with the in-disciplined students.
4. To deal with academic problems.


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Principal
Dr. A. A. A. A.

Shree H. V. P. Mandal's
Degree College of Physical Education
Multi-Faculty Autonomous College, Amravati
Grievance and Redressal Committee for Students
Office Order
2018-2019

As per the UGC notification Grievance Redressal Committee has been reformed to redress the grievances and complaints of the students. The following members of the committee as given below

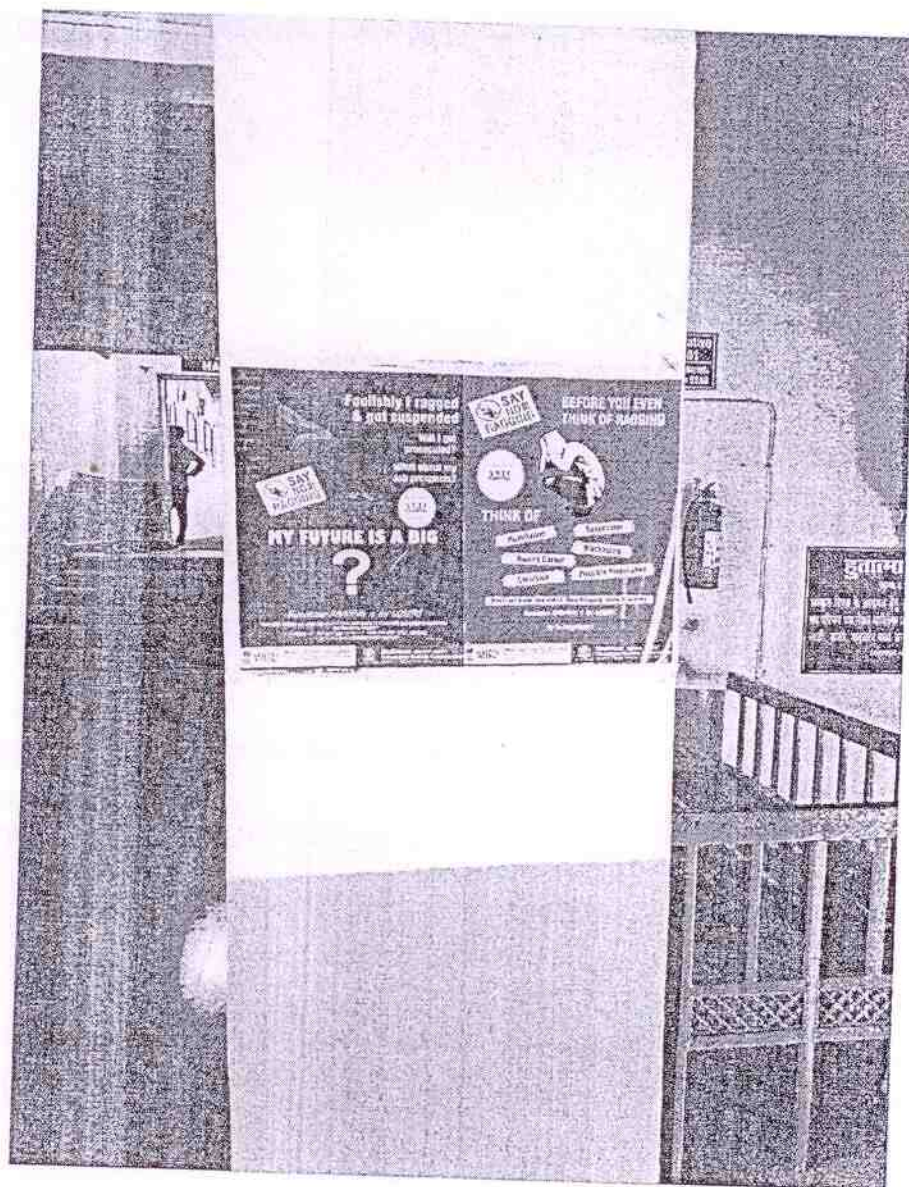
1	Principal	Dr. K. K. Debnath	Chairman
2	Concerned Class/ Course Incharge	Nominated by Principal	Member time to time
3	Two Senior Teaching Staff nominated by Principal	Dr. S. D. Chavhan	Member
		Dr. S. S. Tirathkar	Convener
4	One female teaching staff nominated by principal	Dr. M. S. Chendke	Member
4	Concerned House Advisor	Nominated by Principal time to time	Member
5	Concerned Hostel Warden	Nominated by Principal time to time	Member
6	Nominee of the Management	Dr. V. M. Koleshwar	Member


Principal
D.P. Amravati


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Proof related to Mechanisms for submission of online/offline students' grievances



Gennant
PRINCIPAL
Degree College of Physical Education,
AMRAVATI (M. S.)

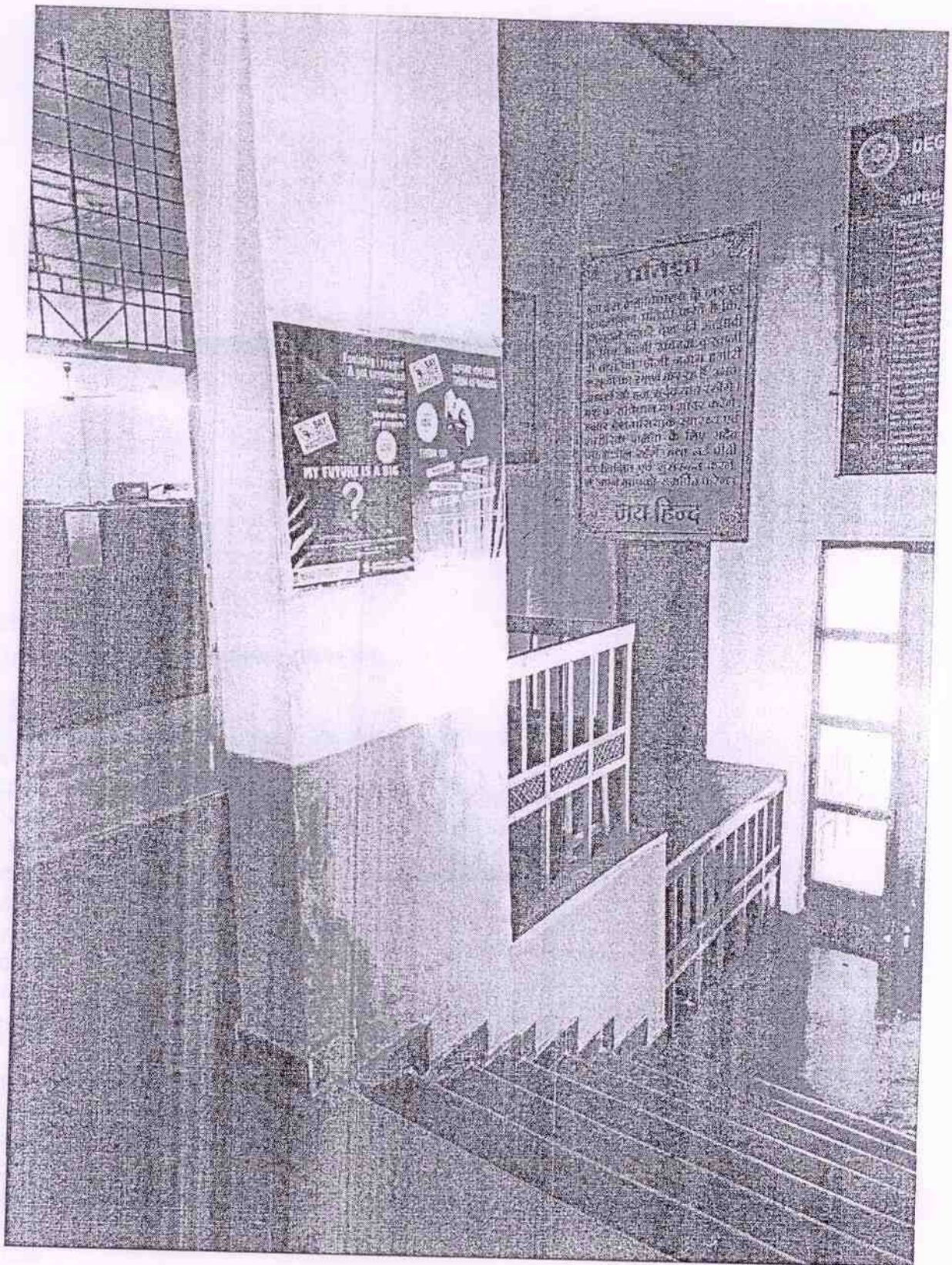
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Principal
B.C.P.E. Amravati



Demane
PRINCIPAL

Degree College of Physical Education,
AMRAVATI (M. S.)

Amr
Principal,
D.C.P.E. Amravati



Principals
 PRINCIPAL

Degree College of Physical Education,
 AMRAVATI (M. S.)

Principal
 P. P. E. Amravati

Undertaking Registration form for Colleges

Fields marked with * are Mandatory.

Student's Details

First Name *	Mobile Number (Landline) *	Sur Name / Last Name *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Enrollment Number *	Gender *	
<input type="text"/>	<input type="text"/>	
City *	State *	Select Nationality *
<input type="text"/>	<input type="text"/>	<input type="text"/>

Parent / Guardian Details

Parent / Guardian Name *	Parent / Guardian Mobile Number *	Parent / Guardian Email *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Parent / Guardian City *	Parent / Guardian State *	Parent / Guardian Address *
<input type="text"/>	<input type="text"/>	<input type="text"/>

College and Course Details

State in which college is based *	College Name *	Select College State/Type *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Select College first and then fill the following as per the College details		
College Director's Name *	College Phone Number (Landline) *	College Landline Number (Optional)
<input type="text"/>	<input type="text"/>	<input type="text"/>
Details of the course (B.A/B.Com/BA/BC) *	Name of the Course *	Number of students in your class *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Current year of study *	Nearest Police Station name and address *	
<input type="text"/>	<input type="text"/>	

UGC Regulations

- I confirm that I have read UGC's regulations on Ragging to read, click on the link: <http://www.ugc.ac.in/UGC%20Regulations%20on%20Ragging.pdf>
- I confirm that I have read the guidelines of the Anti Ragging Cell on prevention of Ragging to read, click on the link: <http://www.ugc.ac.in/UGC%20Regulations%20on%20Ragging.pdf>
- I confirm that I will not indulge in Ragging or any form of violent behavior. Neither will I tolerate being ragged or subjected to violence.
- I understand that in an accused of Ragging, the responsibility is on her to prove that she is not guilty.
- I will not provide any information to Ragging cell except the matter immediately to my Principal/Guardian and to the Anti Ragging Helpline at 1100-120-0522 or email to anti.ragging@ugc.ac.in

Principal

Degree College of Physical Education,
AMRAYATI (M. S.)

Principal
S.C.P.E. Amravati

Confidential Survey

Please answer these questions truthfully and honestly. Because this survey is totally Confidential, no part of this survey is going to show anything to your college.

Your college will only know that you have participated in this survey.

Were you ever ragged ? *

☐ No

☐ Yes

Did you ever rag anybody ? *

☐ No

☐ Yes

What is the phone number of Ragged and Ragging leaders ?

Does ragging happen at your college ? *

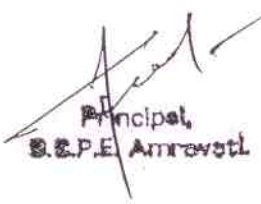
☐ No

☐ Yes

☐ Sometime

NOTE: Please do not write your details especially in all the above and include your list of Ragging leaders in the form. Once submitted the form will contain all the details you entered.

Submit Form



Principal,
D.C.P.E. Amravati



PRINCIPAL
Degree College of Physical Education,
AMRAVATI (M. S.)

ANNEXURE I
AFFIDAVIT BY THE STUDENT

I, _____ (full name of student with admission/registration/enrolment number)
s/o - d/o Mr./Mrs./Ms _____

- 1) I have been admitted to _____ (name of the institution)
have received a copy of the AICTE regulations on Curbing the menace of Ragging in
Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully
read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what
constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am
fully aware of the penal and administrative action that is liable to be taken against me
in case I am found guilty of or abetting ragging, actively or passively, or being part of
a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under
clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or
omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according
to clause 9.1 of the Regulations, without prejudice to any other criminal action that
may be taken against me under any penal law or any law for the time being in force.


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Degree College of Physical Education
ANIRAY TI - S.J.


Principal
D.C.P.E. Amravati

- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year _____

Signature of Deponent

Name

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month) (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ month, (year) after reading the contents of this affidavit.

OATH COMMISSIONER


Demant
PRINCIPAL
Degree College of Physical Education,
AMRAVATI (M. S.)

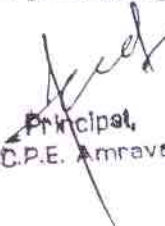
Acet
Principal,
D.P.E. Amravati.

ANNEXURE II
AFFIDAVIT BY PARENT/GUARDIAN

I, _____ Mr./Mrs./Ms.
(full name of parent/guardian) father / mother/guardian of _____
(full name of student with admission /registration/enrolment number),

- 1) having been admitted to _____ (name of the Institution), have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.


PRINCIPAL
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AMRAVATI (M. S.)


Principal,
D.C.P.E. Amravati.

- 6) I hereby declare that my word has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission my word is liable to be cancelled.

Declared this _____ day of _____ month of _____ year _____

Signature of Deponent

Name:

Address:

Telephone/Mobile No:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month) and _____ (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ month, _____ (year) after reading the contents of this affidavit.


Principal
D.P.E. Amravati

OATH COMMISSIONER


PRINCIPAL
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(2019 – 2020)





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6. Three Senior Teachers	Dr. S. S. Tirathkar Dr. A. P. Upadhyay Dr. Mrs. P. S. Bhonde	Member Member Member
7. Two Parents	Sh. Bharat Karanjkar (Teacher) Kapila Nagar, Gorakshan Road, Akola Sh. Vallabhdasji Rathi (Farmer) At Post. Ambada Tq- Morshi Dist- Amravati	Member Member
8. Two Student Representative	Sh. Somesh Daterao (MCA III) Miss Aranya B L (MPED II)	Member Member
9. Office Superintendent	Sh. H. J. Vidwansa	Member

Address for Correspondence :

Hanuman Vyayam Nagar, AMRAVATI - 444605 (Maharashtra)
Office : 0721 - 2573788, 2573258 Fax : 0721 - 2572757, 2679156
E-mail : principal_dcpe@hvpm.org website : www.dcpehvpm.org



9	Two Parents		
10			
11	Two Student Representative	Sh. Pranav Sharma (MPED-I)	Member
12		Miss Soni Raj (MPED - I)	Member
13	Office Superintendent	Sh. Sudhir Wankhade	Member
14	Assistant Librarian	Sh. Nishant Joshi	Member

[Signature]
 I/C PRINCIPAL
 Degree College of Physical Education,
 AMRAVATI. (M. S.)

[Signature]
 PRINCIPAL
 Degree College of Physical Education,
 AMRAVATI (M. S.)

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ANTI RAGGING SQUADS COMMITTEE 2019-2020

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4	Dr. SANJAY TIRATHKAR	ASSISTANT PROFESSOR	MEMBER	9422838237
5	Prof. NAHEED PRAVEEN	ASSISTANT PROFESSOR	MEMBER	9765310743
6	DR. H. H. BHATTI	ASSISTANT PROFESSOR	MEMBER	9422914831

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- ❖ To be vigilant at all hours including at odd hours all around the campus and other places vulnerable to incidents of and having the potential of Ragging and shall be empowered to inspect such places.
- ❖ Conduct anonymous random survey among students to check whether the campus is indeed free from ragging.
- ❖ To conduct an on-the spot enquiry into any incident of ragging referred to it by the principal or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person as the case may be and the enquiry report along with recommendation shall be submitted to the anti ragging committee for action under clauses (a) of regulation 9.1 of UGC.
- ❖ To ensure the display of poster/ tabs on Main and departmental notice boards and other places such as canteen, library, hostels, sports facilities and other prominent designated places.
- ❖ Also monitor the welfare of fresh student outside the campus.
- ❖ Any other activity the Anti Ragging Committee might delegate to the Squad.

Principal,
D. P. E. Amravati

PRINCIPAL
Degree College of Physical Education,
AMRAVATI (M. S.)

Shree H. V. P. Mandal's
Degree College of Physical Education
Multi-Faculty Autonomous College, Amravati

Internal Complaint Committee (ICC)
2019-2020


1 Board of Management Nominee	Dr. S. H. Deshpande	Chairman
2 Principal	Dr. K. K. Debnath	Member
3 One HOD	Dr. S. P. Deshpande	Convener
4 Two Teachers Representative (One shall be women)	Dr. M. S. Chendke	Member
	Mrs. S. B. Kale	Member
5 One Lawyer	Adv. Sushama Joshi	Member

Objective of the ICC committee

The objective of the internal complaints committee is to take consistent action for prevention, Prohibition and redressal of complaints received regarding sexual harassment and gender discrimination of women personnel at the workplace.

Responsibilities of internal Complaint Committee (ICC):

- (a) Provide assistance if an employee or student chooses to file a complaint with the police.
- (b) Provide Mechanisms of dispute redressal and dialog to anticipate and address issue through just and fair conciliation without undermining complaints rights and minimizing the need for purely punitive approaches that lead to further resentment, alienation or violence.
- (c) Protect the safety of the complainant by not divulging the persons identity and provide the mandatory relief by way of sanctioned leave or relaxation of attendance requirement or transfer to another department or supervisor as required during the pendency of the complaint or also provide for the transfer of the offender.
- (d) Ensure that victim or witness is not victimized or discriminated against while dealing with complaint of sexual harassment.
- (e) Ensure prohibition of retaliation or adverse action against a covered individual because the employee or the student is engaged in protected activity.


PRINCIPAL
Degree College of Physical Education,
AMRAVATI (M. S.)


Principal
DEGREE COLLEGE OF PHYSICAL EDUCATION
AMRAVATI

Redressal of students' grievances cell

Aim

- To meet timely redress of grievances and concerns by learners as and when they arise.

Objectives:


The Grievance Redressal Cell has been developed to settle the grievances of the students and other stakeholders within a reasonable period for further strengthening the bond of the students with the institution by providing them with all kinds of facilities to a satisfaction level for maintaining a convenient ambience of academic teaching and learning.

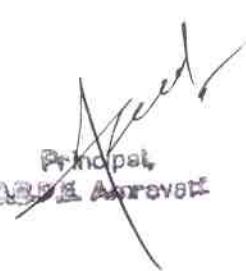
Rules

11. The committee will deal with all genuine grievances of learners of the college.
12. All complainants should file their grievances either by writing in paper to the committee.
13. The committee will meet at least three in a month to resolve the grievances.
14. The student shall bring up his grievances in the prescribed format immediately to the grievance cell without fail. The number of grievances settled or pending will be reported to the Principal every month.
15. A box marked 'Grievance Box' is placed on the ground floor. Any student may put their case/concern with name, date, and class in the grievance box. Confidentiality and privacy are maintained.
16. One may refer to the University Circular for more details regarding the grievance redressal process.
17. Online Students Grievance Redressal Portal Facility.
18. For students/prospective students of the college: In case of any grievances as given in the UGC (Grievance Redressal) Regulations 2012 circular, with links provided below you can access the Online Students Grievance Redressal Portal on the College website to lodge the grievance.
19. UGC Circular on Online Students Grievance Redressal Portal Facility
20. Students having grievances of any nature, kindly fill out the form

Functions:-

5. To solve the personal problems of the students.
6. To solve the financial problems of the students.
7. To deal with the in-disciplined students.
8. To deal with academic problems.


PRINCIPAL
Degree College of Physical Education,
AMRAVATI (M. S.)


Principal
Degree College of Physical Education,
AMRAVATI (M. S.)


Shree H. V. P. Mandal's
Degree College of Physical Education
Multi-Faculty Autonomous College, Amravati
Grievance and Redressal Committee for Students
Office Order
2019-2020

As per the UGC notification Grievance Redressal Committee has been reformed to redress the grievances and complaints of the students. The following members of the committee as given below

1	Principal	Dr. K. K. Debnath	Chairman
2	Concerned Class/ Course Incharge	Nominated by Principal time to time	Member
3	Two Senior Teaching Staff nominated by Principal	Dr. U. N. Manjre	Member
		Dr. S. S. Tirathkar	Convener
4	One female teaching staff nominated by principal	Dr. M. S. Chendke	Member
4	Concerned House Advisor	Nominated by Principal time to time	Member
5	Concerned Hostel Warden	Nominated by Principal time to time	Member
6	Nominee of the Management	Dr. V. M. Koleshwar	Member

The functions of the Students Disciplinary and Grievance Committee shall be as follows

- To solve the personal problems of the students.
- To solve the financial problems of the students.
- To deal with the in-disciplined students.
- To deal with academic problems.


PRINCIPAL
Degree College of Physical Education,
AMRAVATI (M. S.)


Principal
2021 Amravati

Anti Ragging Committee

Anti Ragging Committee Members' duties and responsibilities

The Anti-ragging committee Members must take a very responsible and cautious role in monitoring the students at the college and Hostel premises to identify any case of ragging.

Here are some of their duties and responsibilities that have been discussed and listed for them to be followed without any fail.

They are:

1. Secret and surprise round at all the time especially at night at the hostel.
2. Fresher's orientation to the college, hostel, and faculties along with senior students has to be conducted.
3. Guidance and counseling program has to be arranged for the freshers and parents regarding ragging.
4. The freshers and senior students have to be closely monitored during college hours.
5. Vulnerable points like Hostel mess and toilets should not be neglected.
6. Prepare brochures and leaflets for the freshers and their parents.
7. Take affidavit from students and parents regarding ragging during the admission.
8. Conduct regular meetings by the committee and submit the reports quarterly to the principal and governing bodies of the college.
9. Take disciplinary action immediately if any case is found with the help of UGC guidelines.
10. Send circular, especially to the wardens and students about the helpline details inside and outside college premises.

The function of the Anti Ragging Committee:

- ❖ To ensure compliance with the provision of these regulations and any law for the time being in force concerning ragging and to deal and act promptly with the incident of ragging brought to its notice.
- ❖ To keep tabs on the happenings/events related to ragging on-campus or off-campus within the hostels and other designed places on the premises.
- ❖ To conduct such inquiry by observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or student accused of ragging and witness to place before it the facts, documents, and views concerning the incident of ragging, and considering such other relevant information as may be required.
- ❖ To monitor, direct and oversee the function and performance of the Anti-Ragging Squads in the prevention and curbing of Ragging in the institution.

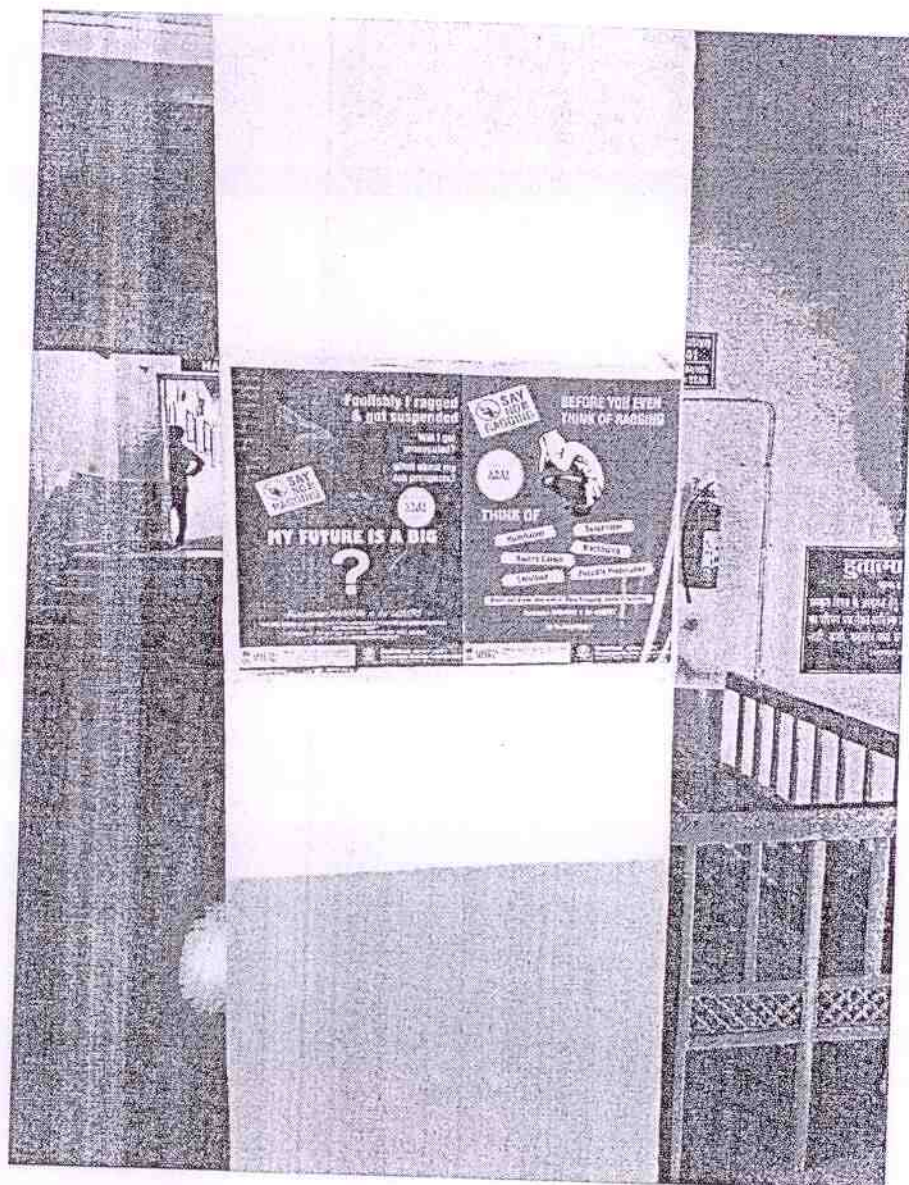

Principal
Degree College of Physical Education,
AMRAVATI (M. S.)


Principal
D.C.P.E. Amravati.

2

Shree H. V. P. Mandal's
Degree College of Physical Education, Amravati.
(A multi Faculty Autonomous College)

Proof related to Mechanisms for submission of online/offline students' grievances



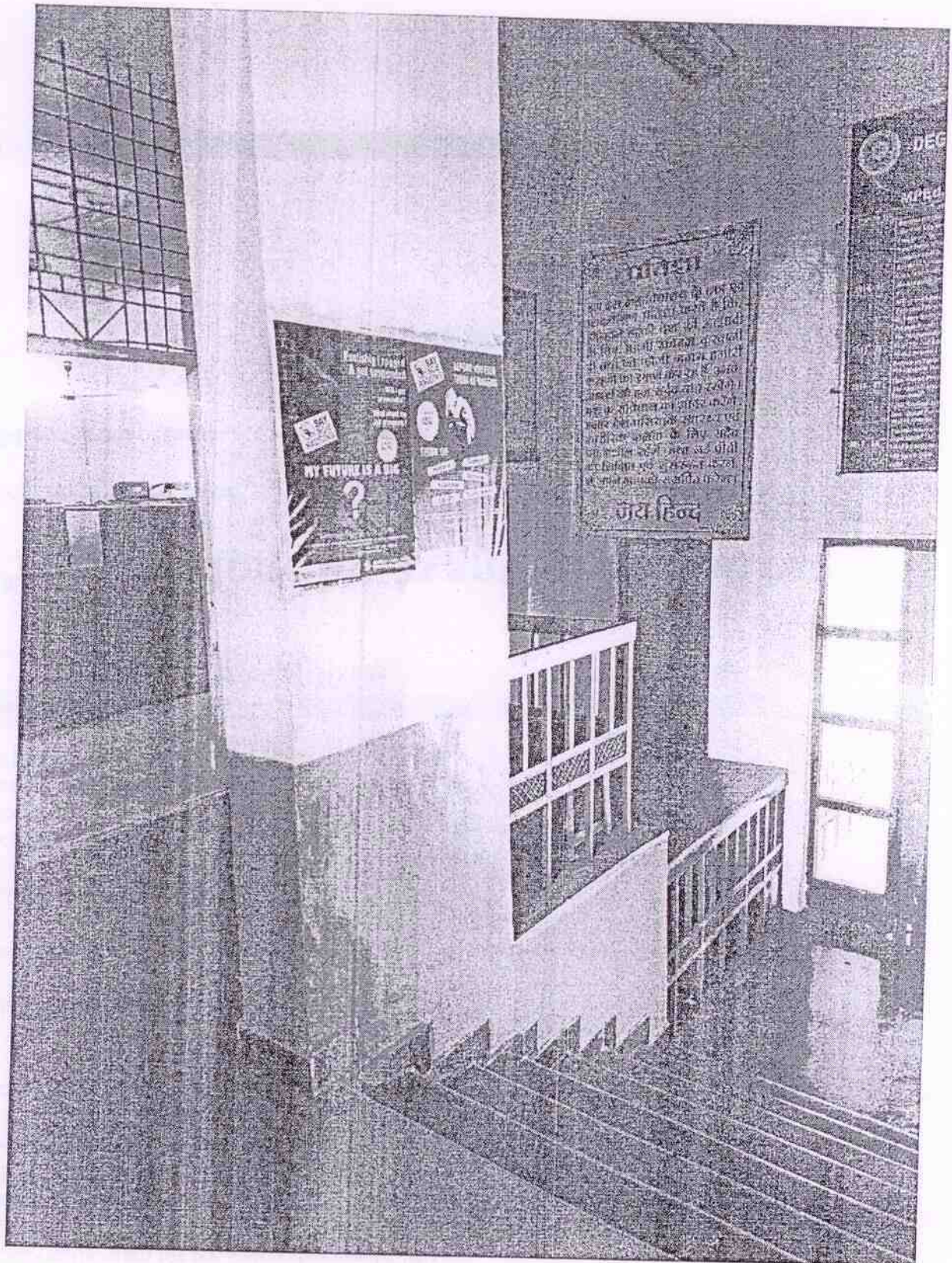
Handwritten signature
~~Principal~~
B.C.P.E. Amravati

Handwritten signature
PRINCIPAL
Degree College of Physical Education,
AMRAYATI (M. S.)



[Signature]
Principal,
D.C.P.E. AMRAVATI

[Signature]
Principal,
Degree College of Physical Education,
AMRAVATI (M. S.)



Gemene

PRINCIPAL

Degree College of Physical Education,
AMRAVATI (M. S.)

[Signature]
Principal
M.P.E. Amravati

Undertaking Registration form for Colleges

Fields marked with * are Mandatory.

Student's Details

First Name *	Mobile (for communication) *	Surname / Last Name *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Enrolment Number (if any) *	Gender *	
<input type="text"/>	<input type="text"/>	
City *	State *	Select Nationality *
<input type="text"/>	<input type="text"/>	<input type="text"/>

Parent / Guardian Details

Parent / Guardian Name *	Parent / Guardian Mobile Number (if any) *	Parent / Guardian Email *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Parent / Guardian City *	Parent / Guardian State *	Parent / Guardian Address *
<input type="text"/>	<input type="text"/>	<input type="text"/>

College and Course Details

State in which college is located *	College Name (Select College state Group)	
<input type="text"/>	<input type="text"/>	
Select Selective first one from the following as per the College details.		
College Director's Name *	College Profile Number (if any) *	College Timeline Number (if any) *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Details of the Course / Discipline *	Name of the Course *	Number of students in your class *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Class of your study *	Number of students in your college *	
<input type="text"/>	<input type="text"/>	

USC Regulations

- I confirm that I have read USC's regulations on Reggins (for read, click on the link [USC's Regulation on Reggins](#)).
- I confirm that I have read the judgement of the Delhi Supreme Court on prevention of Reggins (for read, click on the link [USC's Regulation on Reggins](#)).
- I promise USC will not indulge in flooding or any form of violent behaviour. Neither will I tolerate being flooded or subjected to violence.
- I understand that if I am accused of Reggins, the responsibility is on me to prove that I am not guilty.
- I will not reveal any details to USC's Reggins - will report the matter immediately to my Principal/Director and during the Anti-Reggins Helpline at 1100-100-5522 or email to [helpdesk@reggins.in](#).

PRINCIPAL

Degree College of Physical Education,
AMRAYATI (M. S.)

Principal,
D.C.P.E. Amravati.

Confidential Survey

Please answer these questions truthfully and honestly because this survey is totally Confidential. So no part of this survey is going to show anything to your college.

Your college will only know that you have participated in this survey.

Are you a registered **

☐ No

☐ Yes

Did you ever reg. online? **

☐ No

☐ Yes

What is the phone number of Hakeemul Auli Begum Polytechnic *

Does regging happen in your college **


☐ No


☐ Little

☐ Serious

DISCLAIMER: Please do not share any details especially on all choices you provide until you have submitted the form. Once you have submitted the form, you are not able to edit or delete any response.

Submit Form



Principal,
B.P.E. Amravati


PRINCIPAL,
Degree College of Physical Education,
AMRAVATI (M. S.)

ANNEXURE I
AFFIDAVIT BY THE STUDENT

I, _____ (full name of student with admission/registration/enrolment number)
s/o - d/o Mr./Mrs./Ms _____

- 1) I have been admitted to _____ (name of the institution)
have received a copy of the AICTE regulations on Curbing the menace of Ragging in
Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully
read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what
constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am
fully aware of the penal and administrative action that is liable to be taken against me
in case I am found guilty of or abetting ragging, actively or passively, or being part of
a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under
clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or
omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according
to clause 9.1 of the Regulations, without prejudice to any other criminal action that
may be taken against me under any penal law or any law for the time being in force.


PRINCIPAL
Degree College of Physical Education,
AMRAYATI (M. S.)


Principal
D.C.P.E. Amravati.

- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year _____

Signature of Deponent

Name

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month) (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ month, (year) after reading the contents of this affidavit.

OATH COMMISSIONER


Demande
PRINCIPAL,
Degree College of Physical Education,
AMRAYATI (M. S.)

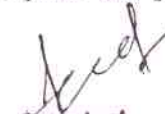
Accepted
Principal,
B.E.P.E. Amravati

ANNEXURE II
AFFIDAVIT BY PARENT/GUARDIAN

I, _____ Mr./Mrs./Ms.
(full name of parent/guardian) father / mother/guardian of _____
(full name of student with admission /registration/enrolment number),

- 1) having been admitted to _____ (name of the Institution), have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.


PRINCIPAL
Degree College of Physical Education,
AMRAVATI (M. S.)


Principal,
D.C.P.E. Amravati.

- 6) I hereby declare that my word has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission my word is liable to be cancelled.

Declared this _____ day of _____ month of _____ year _____

Signature of Deponent

Name:

Address:

Telephone/Mobile No:


VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month) and _____ (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ month, _____ (year) after reading the contents of this affidavit.


PRINCIPAL
Degree College of Physical Education,
AMRAVATI (M. S.)


Principal
D.P.E. Amravati

OATH COMMISSIONER



(2020 – 2021)



Estd. 1967

Degree College of Physical Education

Multi-Faculty Autonomous College

Established By

Shree Hanuman Vyayam Prasarak Mandal, Amravati

Permanently Affiliated to Sant Gadge Baba Amravati University, Amravati.

Recognised by UGC under section 2(f), NCTE & AICTE, New Delhi

University College Code 111, NCTE College Code 114016



Ref.No.

Notice

Date 24/08/2020

It is to inform you that anti-ragging committees are constructed with the following staff for the academic year 2020-21 from the college and society as per the given direction of UGC, NCTE, and AICTE. a meeting will be held on dated 03/09/2020 at 2 am in the council hall. hence all the members are hereby requested to attain without fail.

Agenda:-

1. To discuss the Anti-Ragging measures within and outside the campus.
2. To construct an Anti-Ragging squad.
3. To discuss the duties of Anti-Ragging Committees and Anti-Ragging squad.

Sr. No.	From	Name	Post	Signature
1	Principal of the college	Dr. K.K.Debnath	Chairman	
2	Income Tax Officer	Sh. V. V. Kukade	Member	
3	Senior Police Inspector	Sh. S. S. Bhagat,	Member, Rajapeth Police Station Amt.	
4	District correspondent	Sh. Sanjay Pakhode	Member, Daily Divya Marathi Newspaper	
5	NGO Helpline	Sh. R. J. Khandekar	Member, Social Worker	
6	Three Senior Teachers	Dr. S. S. Tirathkar	Member	
7		Dr. A. P. Upadhyay	Member	
8		Dr. Mrs. P. S. Bhonde	Member	
9	Two Parents	Sh. Bharat Karanjkar (Teacher)	Member, Kapila Nagar, Gorakshan Road, Akola	
10		Sh. Vallabhdasji Rath (Farmer)	Member, At Post. Ambada Tq- Morshi, Dist- Amravati	
11	Two Student Representative	Sh. Pushpak Khonde (MPED-I)	Member	
12		Miss Shubhi Mishra (MPED -I)	Member	
13	Office Superintendent	Sh. H. J. Vidwansa	Member	
14	Assistant Librarian	Miss S. G. Pandit	Member	

PRINCIPAL

Address for Correspondence: Degree College of Physical Education, Hanuman Vyayam Nagar, AMRAVATI - 444605 (Maharashtra)
Office : 0721 - 2573788, 2573258 Fax : 0721 - 2572757, 2679156
E-mail : principal_dcpe@hvpm.org website : www.dcpehvpm.org



Mints of anti-ragging committee held at council hall at 2.00 PM dated 03/09/2020

The meeting was conducted under the chairmanship of the principal. The chairman has addressed the members of the committee on the subject of measures to avoid the ragging at our college.


The convener of the committee discusses the measures that are taken at our college to prevent the ragging. he also informed the member that a good number of posters and handouts describing punishments are posted in the college department notices board and college canteen.


Members of the committee are requested severely to observe the following resolution.

1. It is resolved to conduct periodic meetings of the anti-ragging committee consisting of faculty, senior student, and parent of their respective departments and record the minutes.
2. It is resolved that all committee members of respective departments should address the first-year students in the classrooms to aware of the conduct and rules of our college. The remaining member needs to educate the first-year students on ragging and terms of punishment.
3. it is resolved that all the committee members are alert during the break time of the first-year students that the interaction with the senior students can be avoided.

Finally, all the members of the committee have taken assurance to rededicate to implement rules as per the Dr. K. K. Raghawan committee recommendation to avoid the ragging on our college campus

3/9/2020


PRINCIPAL
Degree College of Physical Education
AMRAVATI (M. S.)


PRINCIPAL
Degree College of Physical Education
AMRAVATI (M. S.)

ANTI RAGGING SQUADS COMMITTEE 2020-2021

1	Dr. K. K. DEBNATH	PRINCIPAL	CHAIRMAN	8389774381
2	Prof. S.V. GOHAD	ASSISTANT PROFESSOR	CONVENER	8956716031
3	Dr. W. KENEDI SINGH	ASSISTANT PROFESSOR	MEMBER	9028365759
4	Dr. SANJAY TIRATHKAR	ASSISTANT PROFESSOR	MEMBER	9422838237
5	Prof. NAHEED PARVEEN	ASSISTANT PROFESSOR	MEMBER	9765310743
6	Dr. H. H. BHATTI	ASSISTANT PROFESSOR	MEMBER	9422914831

This committee shall look into all the complaints of ragging on the college campus.

Function and Duties Of The Anti Ragging Squads:

- ❖ To be vigilant at all hours including at odd hours all around the campus and other places vulnerable to incidents of and having the potential of Ragging and shall be empowered to inspect such places.
- ❖ Conduct anonymous random survey among students to check whether the campus is indeed free from ragging.
- ❖ To conduct an on –the spot enquiry into any incident of ragging referred to it by the principal or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person as the case may be and the enquiry report along with recommendation shall be submitted to the anti ragging committee for action under clauses (a) of regulation 9.1 of UGC.
- ❖ To ensure the display of poster/ tabs on Main and departmental notice boards and other places such as canteen, library, hostels, sports facilities and other prominent designated places.
- ❖ Also monitor the welfare of fresh student outside the campus.
- ❖ Any other activity the Anti Ragging Committee might delegate to the Squad.

Date: 03/09/2020

Principal,
Degree College of Physical Education,
Amravati (M. S.)

Principal
Degree College of Physical Education,
AMRAVATI (M. S.)

32



Estd. 1967

Degree College of Physical Education

Multi-Faculty Autonomous College

Established By

Shree Hanuman Vyayam Prasarak Mandal, Amravati

Permanently Affiliated to Sant Gadge Baba Amravati University, Amravati.

Recognised by UGC under section 2(f), NCTE & AICTE, New Delhi

University College Code 111, NCTE College Code 114016



Ref.No.

Date : 14/05/2022

CERTIFICATE

This is to certify that number of case of sexual harassment and anti-ragging is nil in the session 2020-21 and also the grievances of the students were resolved time to time.

DC PRINCIPAL
Degree College of Physical Education
AMRAVATI (M. S.)

Principle
PRINCIPAL
Degree College of Physical Education
AMRAVATI (M. S.)



Address for Correspondence :

Hanuman Vyayam Nagar, AMRAVATI - 444605 (Maharashtra)

Office : 0721 - 2573788, 2573258 Fax : 0721 - 2572757, 2679156

E-mail : principal_dcpe@hvpm.org website : www.dcpehvpm.org

Signature

Redressal of students' grievances cell

Aim

- To meet timely redress of grievances and concerns by learners as and when they arise.

Objectives:

The Grievance Redressal Cell has been developed to settle the grievances of the students and other stakeholders within a reasonable period for further strengthening the bond of the students with the institution by providing them with all kinds of facilities to a satisfaction level for maintaining a convenient ambiance of academic teaching and learning.

Rules

1. The committee will deal with all genuine grievances of learners of the college.
2. All complainants should file their grievances either by writing in paper to the committee.
3. The committee will meet at least three in a month to resolve the grievances.
4. The student shall bring up his grievances in the prescribed format immediately to the grievance cell without fail. The number of grievances settled or pending will be reported to the Principal every month.
5. A box marked 'Grievance Box' is placed on the ground floor. Any student may put their case/concern with name, date, and class in the grievance box. Confidentiality and privacy are maintained.
6. One may refer to the University Circular for more details regarding the grievance redressal process.
7. Online Students Grievance Redressal Portal Facility.
8. For students/prospective students of the college: In case of any grievances as given in the UGC (Grievance Redressal) Regulations 2012 circular, with links provided below you can access the Online Students Grievance Redressal Portal on the College website to lodge the grievance.
9. UGC Circular on Online Students Grievance Redressal Portal Facility
10. Students having grievances of any nature, kindly fill-up the form

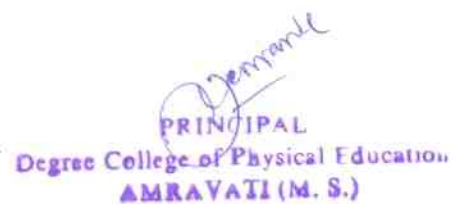
Functions:-

1. To solve the personal problems of the students.
2. To solve the financial problems of the students.
3. To deal with the in-disciplined students.
4. To deal with academic problems.

Grievance and Redressal Committee for Students

Sr. No	Committee Member	Name	Post
1	Principal	Dr. K. K. Debnath	Chairman
2	Concerned Class/ Course In-charge from time to time	Nominated by Principal	Member
3	Two Senior Teaching Staff nominated by the Principal	Dr. U. N. Manjre	Member
		Dr. S. S. Tirathkar	Convener
4	One female teaching staff nominated by the principal	Dr. M. S. Chendke	Member
5	Concerned House Advisor from time to time	Nominated by Principal	Member
6	Concerned Hostel Warden time to time	Nominated by Principal	Member
7	Nominee of the Management	Dr. V. M. Koleshwar	Member


Principal
DEGREE COLLEGE OF PHYSICAL EDUCATION


PRINCIPAL
Degree College of Physical Education,
AMRAVATI (M. S.)



Estd. 1967

Degree College of Physical Education

Multi-Faculty Autonomous College

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Shree Hanuman Vyayam Prasarak Mandal, Amravati

Permanently Affiliated to Sant Gadge Baba Amravati University, Amravati.

Recognised by UGC under section 2(f), NCTE & AICTE, New Delhi

University College Code 111, NCTE College Code 114016



Ref.No.

Date : 31/9/2020

Order

As per the UGC notification, Grievance Redressal Committee has been reformed to redressal the grievance and complaints of the student. The members of the committee are as below

Sr. No	Committee Member	Name	Post	Signature
1	Principal	Dr. K. K. Debnath	Chairman	
2	Concerned Class/ Course In-charge from time to time	Nominated by Principal	Member	
3	Two Senior Teaching Staff nominated by the Principal	Dr. U. N. Manjre	Member	
		Dr. S. S. Tirathkar	Convener	
4	One female teaching staff nominated by the principal	Dr. M. S. Chendke	Member	
5	Concerned House Advisor from time to time	Nominated by Principal	Member	
6	Concerned Hostel Warden time to time	Nominated by Principal	Member	
7	Nominee of the Management	Dr. V. M. Koleshwar	Member	

Frequently of the meetings: The committee will meet a minimum of once a year or as and when required based on the grievances reported

PRINCIPAL
Degree College of Physical Education
AMRAVATI (M.S.)

PRINCIPAL
Degree College of Physical Education
AMRAVATI (M.S.)



Address for Correspondence :

Hanuman Vyayam Nagar, AMRAVATI - 444605 (Maharashtra)

Office : 0721 - 2573788, 2573258 Fax : 0721 - 2572757, 2679156

E-mail : principal_dcpe@hvpm.org website : www.dcpehvpm.org

Internal Complaint Committee (ICC) (Prevention of Sexual Harassment Committee)

College constructs Internal Complaint Committee (ICC) for the academic year 2020-21 details are displayed on the college notice board.


Sr. No	Member	Name	Committee
1	Governing Body Nominee	Dr. S. H. Deshpande	Chairman
2	Principal	Dr. K. K. Debnath	Member
3	One HOD	Dr. S. P. Deshpande	Convener
4	Two Teachers Representative (One shall be a woman)	Dr. M. S. Chendke	Member
		Dr. S. B. Kale	Member
5	One Lawyer Adv.	Sushama Joshi	Member


The objective of the ICC committee

The objective of the internal complaints committee is to take consistent action for the prevention, Prohibition, and redressal of complaints received regarding sexual harassment and gender discrimination against women personnel in the workplace.

Responsibilities of Internal Complaint Committee(ICC):

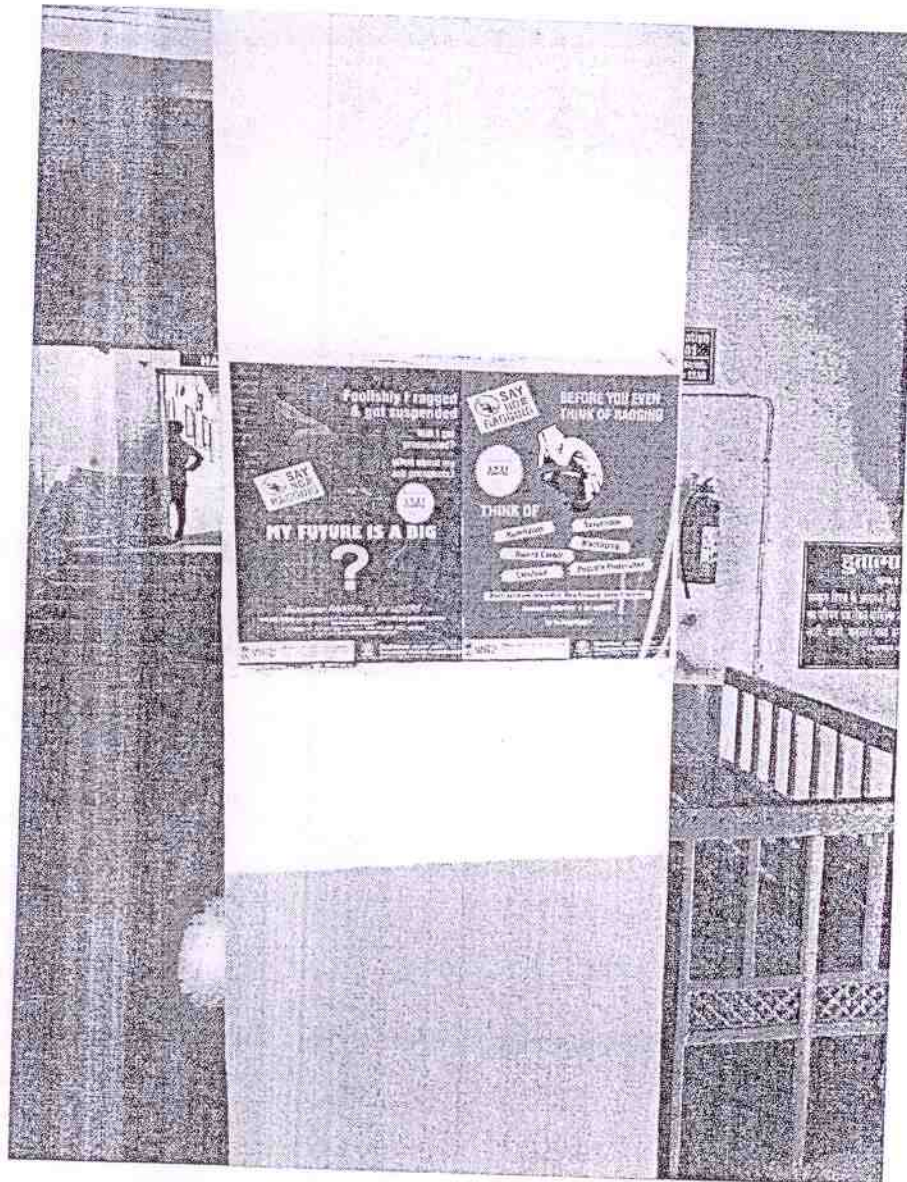
- (a) Assist if an employee or student chooses to file a complaint with the police.
- (b) Provide Mechanisms of dispute redressal and dialog to anticipate and address the issue through just and fair conciliation without undermining complaints rights and minimizing the need for purely punitive approaches that lead to further resentment, alienation, or violence.
- (c) Protect the safety of the complainant by not divulging the person's identity and provide the mandatory relief by way of sanctioned leave or relaxation of attendance requirement or transfer to another department or supervisor as required during the pendency of the complaint or also provide for the transfer of the offender.
- (d) Ensure that the victim or witness is not witnessing are not victimized or discriminated against while dealing with a complaint of sexual harassment.
- (e) Ensure prohibition of retaliation or adverse action against a covered individual because the employee or the student is engaged in protected activity.


H.C. PRINCIPAL
Degree College of Physical Education,
AMRAVATI (M. S.)


PRINCIPAL
Degree College of Physical Education,
AMRAVATI (M. S.)

Shree H. V. P. Mandal's
Degree College of Physical Education, Amravati.
(A multi Faculty Autonomous College)

Proof related to Mechanisms for submission of online/offline students' grievances



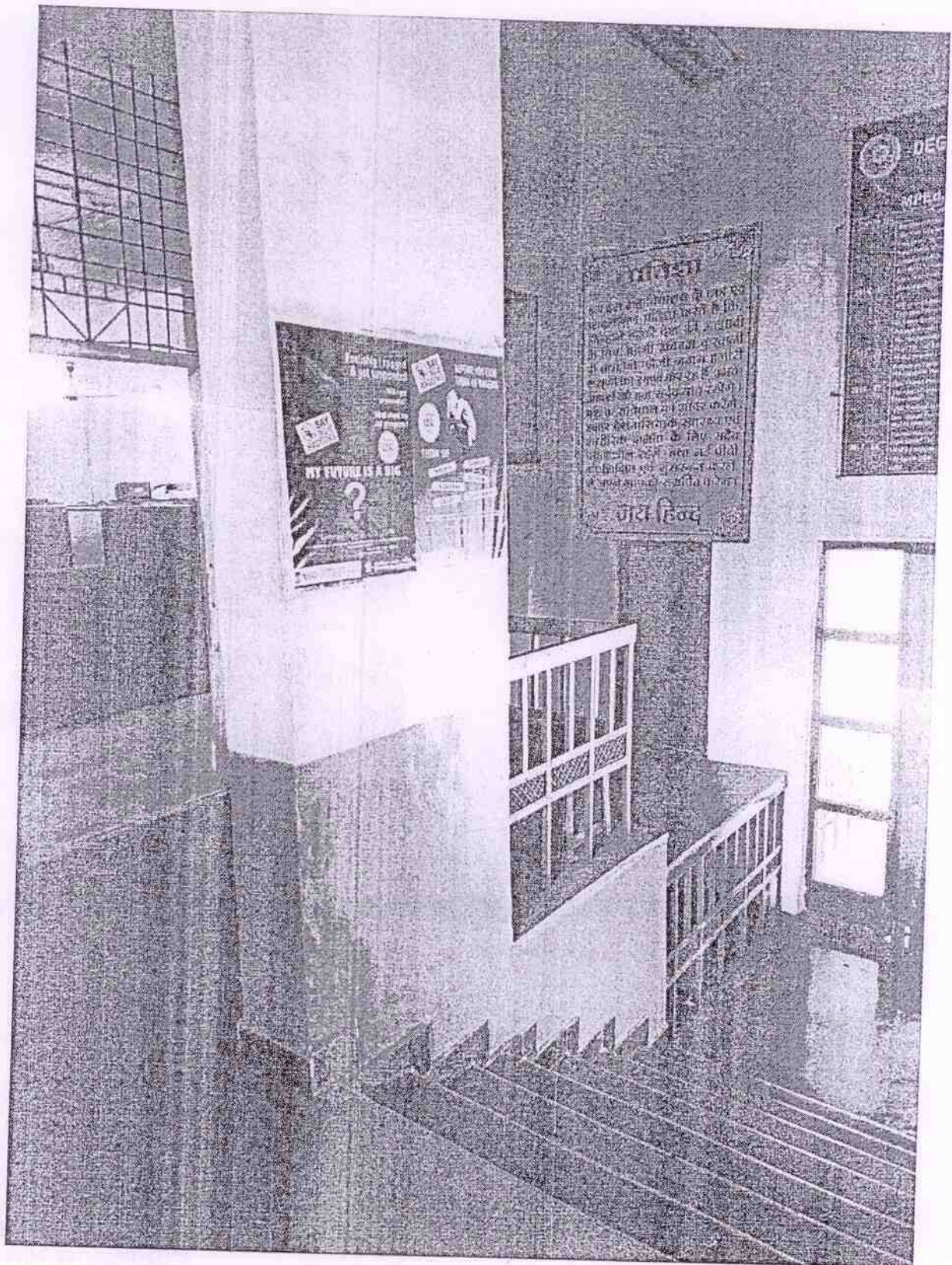
Sheet
~~Principal~~
B.C.P.E. Amravati

Derrank
PRINCIPAL
Degree College of Physical Education,
AMRAVATI (M. S.)



[Signature]
Principal
D.C.P.E. AMRAVATI

[Signature]
PRINCIPAL
Degree College of Physical Education,
AMRAVATI (M. S.)



Principal
M.P.E. Amravati

Principal

Degree College of Physical Education,
AMRAVATI (M. S.)

Undertaking Registration form for Colleges

Fields marked with * are Mandatory.

Student's Details

First Name *	Middle Name (if any)	Surname / Last Name *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Mobile Number (if any)	DOB	Gender
<input type="text"/>	<input type="text"/>	<input type="text"/>
Religion	Race	Select Nationality
<input type="text"/>	<input type="text"/>	<input type="text"/>
	Select State	Indian

Parent / Guardian Details

Parent / Guardian Name *	Parent / Guardian Phone Number (if any)	Parent / Guardian Email
<input type="text"/>	<input type="text"/>	<input type="text"/>
Parent / Guardian City	Parent / Guardian State	Parent / Guardian Address
<input type="text"/>	<input type="text"/>	<input type="text"/>

College and Course Details

State in which college is located *	College name (select College State first)	
<input type="text"/>	<input type="text"/>	
Select College first and then fill the following as per the College details.		
College Director's Name *	College Phone Number (if any)	College Landline Number (Optional)
<input type="text"/>	<input type="text"/>	<input type="text"/>
Details of the Course / Diploma *	Name of the Course *	Number of students enrolled
<input type="text"/>	<input type="text"/>	<input type="text"/>
Current year of study *	Reason / Subject of your absence *	
<input type="text"/>	<input type="text"/>	

UGC Regulations

- I confirm that I have read UGC's regulations on Ragging, to read, click on the link: www.ugc.ac.in/ugc-regulations-on-ragging
- I confirm that I have read the guidelines of the Anti-Ragging Helpline (prevention of Ragging) to read, click on the link: www.ugc.ac.in/ugc-regulations-on-ragging
- I confirm that I will not indulge in Ragging or any form of sexual harassment. Neither will I tolerate being ragged or subjected to violence.
- I understand that if I am accused of Ragging, the responsibility is on me to prove that I am not guilty.
- I will not remain a spectator in acts of Ragging. I will report the matter immediately to my Principal/Dean or write to the Anti-Ragging Helpline at: 1100-100-1522 or email to helpline@ugc.ac.in

Amravati
PRINCIPAL
 Degree College of Physical Education,
 AMRAYATI (M. S.)

Amravati
Principal
 S.C.P.E. Amravati.

Confidential Survey

Please answer these questions truthfully and honestly because this survey is totally Confidential, so no part of this survey is going to show anything to you.

Your college will only know that you have participated in this survey.

What grade are you in?

• No

• Yes

Did you ever tag a squirrel?

• No

• Yes

What is the phone number of National First Response?

Does tagging hurt as you college?

• No

• Yes

• No

Important: Please be honest and do not copy or paste answers or use a robot to answer before submitting the form. This is a confidential survey and we will not share your answers.

Submit


Principal,
B.S.P.E. Amravati

PRINCIPAL
Degree College of Physical Education
AMRAVATI (M. S.)

ANNEXURE I
AFFIDAVIT BY THE STUDENT

I, _____ (full name of student with admission/registration/enrolment number)
s/o - d/o Mr./Mrs./Ms _____

- 1) having been admitted to _____ (name of the institution)
have received a copy of the AICTE regulations on Curbing the menace of Ragging in
Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully
read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what
constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am
fully aware of the penal and administrative action that is liable to be taken against me
in case I am found guilty of or abetting ragging, actively or passively, or being part of
a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under
clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or
omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according
to clause 9.1 of the Regulations, without prejudice to any other criminal action that
may be taken against me under any penal law or any law for the time being in force.


Principal
D.C.P.E. Amravati


PRINCIPAL
Degree College of Physical Education,
AMRAVATI (M. S.)

- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year _____

Signature of Deponent

Name

VERIFICATION


Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.


Verified at _____ (place) on this the _____ (day) of _____ (month) _____ (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ month, _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

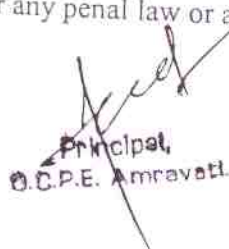

Principal
S.E.P.E. Amravati



PRINCIPAL
Degree College of Physical Education,
AMRAYATI (M. S.)

ANNEXURE II
AFFIDAVIT BY PARENT/GUARDIAN

I, _____ Mr./Mrs./Ms.
(full name of parent/guardian) father / mother/guardian of _____
(full name of student with admission /registration/enrolment number),

- 1) having been admitted to _____ (name of the Institution), have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.


Principal,
D.C.P.E. Amravati.


PRINCIPAL
Degree College of Physical Education
AMRAVATI (M. S.)

- 6) I hereby declare that my word has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission my word is liable to be cancelled.

Declared this _____ day of _____ month of _____ year _____

Signature of Deponent

Name:

Address:

Telephone/Mobile No:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.


Verified at _____ (place) on this the _____ (day) of _____ (month) and _____ (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ month, (year) after reading the contents of this affidavit.


Principal
D.C.P.E. Amravati

OATH COMMISSIONER


PRINCIPAL
Degree College of Physical Education,
AMRAYATI (M. S.)

(2021 – 2022)



Estd. 1967

Degree College of Physical Education

Multi-Faculty Autonomous College

Established By

Shree Hanuman Vyayam Prasarak Mandal, Amravati

Permanently Affiliated to Sant Gadge Baba Amravati University, Amravati.

Recognised by UGC under section 2(f), NCTE & AICTE, New Delhi

University College Code 111, NCTE College Code 114016



Date :

Ref.No.

Notice

It is to inform you that anti-ragging committees are constructed with the following staff for the academic year 2021-22 from the college and society as per the given direction of UGC, NCTE, and AICTE. a meeting will be held on dated 11/10/2022 at 2 am in the council hall. hence all the members are hereby requested to attain without fail.

Agenda:-

1. To discuss the Anti-Ragging measures within and outside the campus.
2. To construct an Anti-Ragging squad.
3. To discuss the duties of Anti-Ragging Committees and Anti-Ragging Squad.

Sr. No.	From	Name	Post
1	Principal of the college	Dr. A. P. Upadhyay	Chairman
2	Income Tax Officer	Mr. Vivekanand Kalkar	Member
3	Senior Police Inspector	Mr. Manish Thakare Rajapeth Police Station Amt.	Member
4	District correspondent	Mr. Vilas Marathe Daily Hindustan Newspaper	Member
5	NGO Helpline	Sh. R. G. Khandekar Social Worker	Member
6	Three Senior Teachers	Dr. S. S. Tirathkar	Convener
7		Miss Naheed Parveen	Member
8		Dr. Mrs. P. S. Bhonde	Member

2



Address for Correspondence :


Hanuman Vyayam Nagar, AMRAVATI - 444605 (Maharashtra)


Office : 0721 - 2573788, 2573258 Fax : 0721 - 2572757, 2679156

E-mail : principal_dcpe@hvpm.org website : www.dcpehvpm.org

9. Office Superintendent
10. Assistant Librarian

Miss Aranya B L (MPED II) Member
Sh. H. J. Vidwansa Member
Miss S. G. Pandit Member


Principal
B.P.E. Amravati


PRINCIPAL
Degree College of Physical Education
AMRAVATI (M. S.)

2

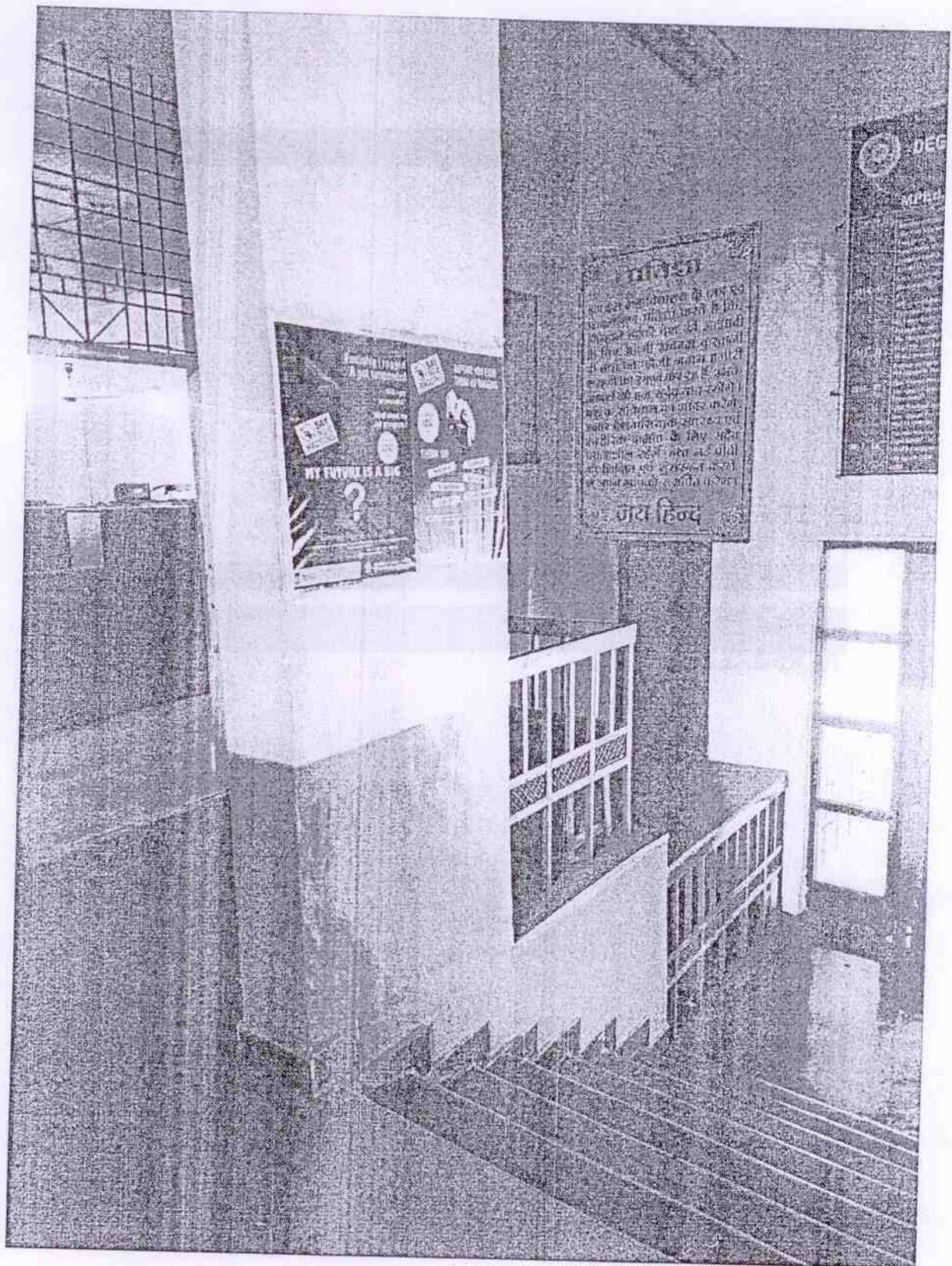
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PRINCIPAL
Degree College of Physical Education,
AMRAVATI (M. S.)



[Signature]
Principal
D.C.P.E. AMRAVATI

[Signature]
PRINCIPAL
Degree College of Physical Education,
AMRAVATI (M. S.)



Principal
M.S.P.E. Amravati

Principal
Degree College of Physical Education,
AMRAVATI (M. S.)

Undertaking Registration form for Colleges

Fields marked with * are Mandatory.

Student's Details

First Name *
Middle Name (optional)
Surname / Last Name *

Mobile Number (91) *
Gender *
City *

State *
Select State
Select Nationality *
Indian

Parent / Guardian Details

Parent / Guardian Name *
Parent / Guardian Mobile Number (91) *
Parent / Guardian Email *

Parent / Guardian City *
Parent / Guardian State *
Select State
Parent / Guardian Address *

College and Course Details

State in which college is located *
Select State
College Name (Select College State first) *

Select College first and then fill the following as per the College details

College Director's Name *
Dr.
College Profile Number (91) *
College Profile Number
College Timeline Number (Optional)
Timeline Number

Details of the course (B.A/B.Sc/Diploma) *
Select
Name of the Course *
Number of students in your class
Current year of study *
Select
Reason for not continuing your course *

UGC Regulations

- I am/We/They have read UGC's regulations on Ragging & read, click on the link [UGC's Regulations on Ragging](#)
- I am/We/They have read the full text of the final Supreme Court judgement on Ragging & read, click on the link [Supreme Court Judgement on Ragging](#)
- I am/We/They will not indulge in Ragging or any form of violent behaviour. Neither will I tolerate being ragged or subjected to violence.
- I understand that if I am accused of Ragging, the responsibility is on me to prove that I am not guilty.
- I will cooperate with the authorities of UGC & will report the matter immediately to my District Collector and to the Anti Ragging Helpline is 1000-46-1522 or email to [reg@ugc.gov.in](#)

Demant
PRINCIPAL
Deegan College of Physical Education,
AMRAVATI (M. S.)

Aravati
Principal
B.C.P.E. Amravati.

Confidential Survey

Please answer these questions truthfully and honestly because this survey is totally Confidential, so no part of this survey is going to show anything to your college.

(Your college will only know that you have participated in this survey)

Have you ever cheated? *

☐ No

☐ Yes

Did you ever tag anybody? *

☐ No

☐ Yes

70-3 is the private number of National Anti-Ragging Helpline *

Does tagging happen in your college? *

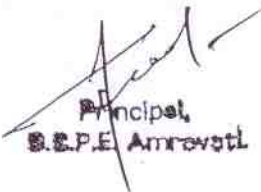
☐ No


☐ Yes

☐ Saving

CAUTION: Please recheck your details especially in all checkboxes and make corrections before submitting the form. Once checked, the form will commit that all the details are correct.

Submit Form


Principal,
S.P.E. Amravati

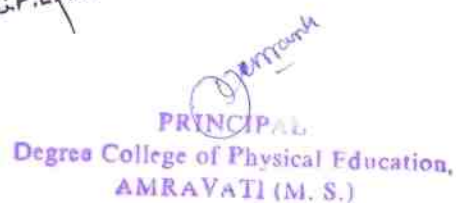

PRINCIPAL
Degree College of Physical Education,
AMRAVATI (M. S.)

ANNEXURE I
AFFIDAVIT BY THE STUDENT

I, _____ (full name of student with admission/registration/enrolment number)
s/o - d/o Mr./Mrs./Ms _____

- 1) having been admitted to _____ (name of the institution)
have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.


Principal
D.C.P.E. Amravati


PRINCIPAL
Degree College of Physical Education,
AMRAVATI (M. S.)

- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year _____

Signature of Deponent

Name

VERIFICATION


Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.


Verified at _____ (place) on this the _____ (day) of _____ (month) _____ (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ month, _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

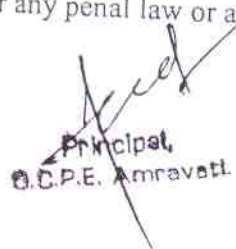

Principal,
B.P.E. Amravati



PRINCIPAL
Degree College of Physical Education,
AMRAYATI (M. S.)

ANNEXURE II
AFFIDAVIT BY PARENT/GUARDIAN

I, _____ Mr./Mrs./Ms.
(full name of parent/guardian) father / mother/guardian of _____
(full name of student with admission /registration/enrolment number),

- 1) having been admitted to _____ (name of the Institution), have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
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 - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
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- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.


Principal,
D.C.P.E. Amravati.


PRINCIPAL
Degree College of Physical Education
AMRAVATI (M.S.)

- 6) I hereby declare that my word has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission my word is liable to be cancelled.

Declared this _____ day of _____ month of _____ year _____

Signature of Deponent

Name:

Address:

Telephone/Mobile No:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.


Verified at _____ (place) on this the _____ (day) of _____ (month) and _____ (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ month, _____ (year) after reading the contents of this affidavit.


Principal
D.C.P.E. Amravati

OATH COMMISSIONER


Principal
Degree College of Physical Education,
AMRAVATI (M. S.)

(2022 – 2023)



Estd. 1967

Degree College of Physical Education

Multi-Faculty Autonomous College

Established By

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Permanently Affiliated to Sant Gadge Baba Amravati University, Amravati.

Recognised by UGC under section 2(f), NCTE & AICTE, New Delhi

University College Code 111, NCTE College Code 114016



Ref.No.

Date :

Notice

It is to inform you that Anti-ragging committees are constructed with the following staff for the academic year 2022-23 from the college and society as per the given direction of UGC, NCTE, and AICTE. A meeting will be held on dated 07/01/2023 at 3.00 PM. in the council hall hence all the members are hereby requested to attain without fail.

Agenda:-

1. To discuss the Anti- Ragging measures within and outside the campus.
2. To construct an Anti-Ragging squad
3. To discuss the duties of Anti-Ragging Committees and Anti-Ragging Squad.

Sr. No.	From	Name	Post
1	Principal of the college	Dr. U. N. Manjre	Chairman
2	Income Tax Officer	Mr. Vikrant Sali	Member
3	Senior Police Inspector	Mr. Manish Thakare Rajapeth Police Station, Amt	Member
4	District correspondent	Mr. Vilas Marathe Daily Hindustan Newspaper	Member
5	NGO Helpline	Sh. R. G. Khandekar Social Worker	Member
6	Three Senior Teachers	Dr. S. S. Tirathkar Miss Naheed Parveen Dr. Mrs. P. S. Bhonde	Convener Member Member




Address for Correspondence :


Hanuman Vyayam Nagar, AMRAVATI - 444605 (Maharashtra)

Office : 0721 - 2573788, 2573258 Fax : 0721 - 2572757, 2679156

E-mail : principal_dcpe@hvpm.org website : www.dcpehvpm.org

7	Two Parents	Sh. Diwakar Kshirsagar Sh. Durgesh Angnoni	Member Member
8	Two Student Representative	Sh. Rohit Mishra MPED II Miss Soni Raj MPED- I	Member Member
9	Office Superintendent	Sh. Sudhir Wankhade	Member
10	Assistant Librarian	Sh. Nishant Joshi	Member


 PRINCIPAL
 Degree College of Physical Education
 Amravati. (M. S.)


 PRINCIPAL
 Degree College of Physical Education
 AMRAVATI (M. S.)

**Minutes of the Anti- ragging committee held at Council Hall at 3.00 P. M.
dated 07/01/2023**


The meeting was conducted under the chairmanship of the principal. The chairman has addressed the members of the committee on the subject of measures to avoid the ragging at our college.


The convener of the committee discusses the measures that are taken at our college to prevent the ragging. He also informed the member that a good number of posters and handouts describing punishments are posted in the college department notices board and college canteen.

Members of the committee are requested severely to observe the following resolution.

1. It is resolved to conduct periodic meetings of the anti-ragging committee consisting of faculty, senior student and parent of their respective departments and record the minutes.
2. It is resolved that all committee members of respective departments should address the first-year students in the classrooms to be aware of the conduct and rules of our college. The remaining member needs to educate the first-year students on ragging and terms of punishment.
3. It is resolved that all the committee members are alert during the break time of the first-year students so that interaction with the senior students can be avoided.

Finally, all the members of the committee have taken assurance to rededicate to implement rules as per the Dr. K. K. Raghawan committee recommendation to avoid the ragging on our college campus.


H.C. PRINCIPAL
Degree College of Physical Education
Amravati. (M. S.)


PRINCIPAL
Degree College of Physical Education,
AMRAVATI (M. S.)

Anti Ragging Committee

Anti -Ragging Committee Members Duties and Responsibilities

The Anti ragging committee Members must take a very responsible and cautious role in monitoring the students at the college and Hostel premises to identify any case of ragging.

Here are some of their duties and responsibilities has been discussed and listed for them are to be followed without any fail.

They are:

1. Secret and surprise round at all the time especially at night at the hostel.
2. Fresher's orientation to the college, hostel and faculties along with senior students has to be conducted.
3. Guidance and counseling program has to be arranged for the fresher's and parents regarding ragging.
4. The fresher's and senior students have to be closely monitored during college hours.
5. Vulnerable points like Hostel mess, toilets should not be neglected.
6. Prepare brochures and leaflet for the fresher's and their parents.
7. Take affidavit from students and parents regarding ragging during the admission.
8. Conduct regular meeting by the committee and submit the report quarterly to the principal and governing bodies of the college.
9. Take disciplinary action immediately if any case found with the help of UGC guidelines.
10. Send circular especially to the wardens and students about the helpline details inside and outside college premises.

Function of the Anti Ragging Committee:

- To ensure compliance with the provision of these regulation and any law for the time being in force concerning ragging and to deal and act promptly with the incident of ragging brought to its notice.
- To keep tabs on the happenings/events related to ragging in campus or off-campus within the hostels and other designed places in the premises.
- To conduct such enquiry observing a fair and transparent procedure and the principals of nature justice and after giving adequate opportunity to the student or student accused of ragging and witness to place before it the facts, documents and views concerning the incident of ragging, and considering such other relevant information as may be required.
- To monitor, direct and oversee the function and performance of the Anti- Ragging Squads in prevention and curbing of ragging in the institution.

ANTI RAGGING SQUADS COMMITTEE 2022-2023

1	Dr. U. N. MANJRE	PRINCIPAL	CHAIRMAN	9423123027
2	Mr. S.V. GOHAD	ASSISTANT PROFESSOR	CONVENER	8956716031
3	Dr. W. KENEDI SINGH	ASSISTANT PROFESSOR	MEMBER	9028365759
4	Dr. SANJAY TIRATHKAR	ASSISTANT PROFESSOR	MEMBER	9422838237
5	Miss. NAHEED PARVEEN	ASSISTANT PROFESSOR	MEMBER	9765310743
6	Dr. H. H. BHATTI	ASSISTANT PROFESSOR	MEMBER	9422914831

[Handwritten Signature]
Principal
D.P.E. Amravati

[Handwritten Signature]
PRINCIPAL
Degree College of Physical Education
AMRAVATI (M. S.)



Estd. 1967

Degree College of Physical Education

Multi-Faculty Autonomous College

Established By

Shree Hanuman Vyayam Prasarak Mandal, Amravati

Permanently Affiliated to Sant Gadge Baba Amravati University, Amravati.
Recognised by UGC under section 2(f), NCTE & AICTE, New Delhi
University College Code 111, NCTE College Code 114016



Ref.No.

Date : 14/12/2023

Organization-wide awareness and undertaking of policies with zero tolerance

Organization-wide awareness and undertaking on policies are made by displaying the notices in the prominent places like department notice boards, classrooms, hostel notices boards, canteen, etc. The internal complaint committee, Anti Ragging Committee, and grievance redressal committee meetings are conducted to be resolving the student grievances. Ant ragging squared is also formed to prevent the ragging. They monitor the campus during break hours to avoid the ragging and further, they also visit the hostel to make assure every student is comfortable.

PRINCIPAL
Degree College of Physical Education,
AMRAVATI (M. S.)

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Degree College of Physical Education,
AMRAVATI (M. S.)



Address for Correspondence :

Hanuman Vyayam Nagar, AMRAVATI - 444605 (Maharashtra)

Office : 0721 - 2573788, 2573258 Fax : 0721 - 2572757, 2679156

E-mail : principal_dcpe@hvpm.org website : www.dcpehvpm.org

Redressal of students' grievances cell

Aim

- To meet timely redress of grievances and concerns by learners as and when they arise.

Objectives:

The Grievance Redressal Cell has been developed to settle the grievances of the students and other stakeholders within a reasonable period for further strengthening the bond of the students with the institution by providing them with all kinds of facilities to a satisfaction level for maintaining a convenient ambience of academic teaching and learning.

Rules

1. The committee will deal with all genuine grievances of learners of the college.
2. All complainants should file their grievances either by writing in paper to the committee.
3. The committee will meet at least three in a month to resolve the grievances.
4. The student shall bring up his grievances in the prescribed format immediately to the grievance cell without fail. The number of grievances settled or pending will be reported to the Principal every month.
5. A box marked 'Grievance Box' is placed on the ground floor. Any student may put their case/concern with name, date, and class in the grievance box. Confidentiality and privacy are maintained.
6. One may refer to the University Circular for more details regarding the grievance redressal process.
7. Online Students Grievance Redressal Portal Facility.
8. For students/prospective students of the college: In case of any grievances as given in the UGC (Grievance Redressal) Regulations 2012 circular, with links provided below you can access the Online Students Grievance Redressal Portal on the College website to lodge the grievance.
9. UGC Circular on Online Students Grievance Redressal Portal Facility
10. Students having grievances of any nature, kindly fill-up the form

Functions:-

1. To solve the personal problems of the students.
2. To solve the financial problems of the students.
3. To deal with the in-disciplined students.
4. To deal with academic problems.


Shree H. V. P. Mandal's
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**Grievance and Redressal Committee for Students
2022-2023**

1. Principal	Dr. A. P. Upadhyay	Chairman
2. HOD	Nominated by Principal time to time	Member
3. Two Senior Teaching Staff nominated by Principal	Mr. S. Y. Thakur	Convener
	Dr. S. S. Tirathkar	Member
4. One female teaching staff nominated by principal	Dr. M. S. Chendke	Member
5. House Advisor / Class Teacher Only for Students Grievances	Nominated by Principal time to time	Member
6. Hostel Warden Only for Students Grievance	Nominated by Principal time to time	Member
7. Nominee of the Management	Adv. Prashant Deshpande	Member

Functions of the Students disciplinary and Grievance Committee shall be as follows

- a. To solve the personal problems of the students.
- b. To solve the financial problems of the students.
- c. To deal with the in-disciplined students.
- d. To deal with academic problems.


Principal
D.C.P.E. Amravati


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Complaint Committee
(Prevention of Sexual Harassment of Women)
In pursuance of direction of Hon'ble Supreme Court in the case of
Vishaka and others Vs. State of Rajasthan and others
2022-2023

1	Governing Body Nominee	Dr. S. H. Deshpande	Chairman
2	Principal	Dr. A. P. Upadhyay	Member
3	One HOD	Dr. Mrs. S. B. Kale	Convener
4	Two Teachers Representative (One shall be women)	Mrs. D. P. Kanegaonkar	Member
		Dr. S. P. Deshpande	Member
5	One Lawyer	Adv. Sushama Joshi	Member

Objective of the ICC committee

The objective of the internal complaints committee is to take consistent action for prevention, Prohibition and redressal of complaints received regarding sexual harassment and gender discrimination of women personnel at the workplace.

Responsibilities of internal Complaint Committee (ICC):

- Provide assistance if an employee or student chooses to file a complaint with the police.
 - Provide Mechanisms of dispute redressal and dialog to anticipate and address issue through just and fair conciliation without undermining complaints rights and minimizing the need for purely punitive approaches that lead to further resentment, alienation or violence.
 - Protect the safety of the complainant by not divulging the persons identity and provide the mandatory relief by way of sanctioned leave or relaxation of attendance requirement or transfer to another department or supervisor as required during the pendency of the complaint or also provide for the transfer of the offender.
 - Ensure that victim or witness is not witness are not victimized or discriminated against while dealing with complaint of sexual harassment.
- Ensure prohibition of retaliation or adverse action against a covered individual because the employee or the student is engaged in protected activity.


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PROOF FOR IMPLEMENTATION OF GUIDELINES OF STATUTORY-REGULATORY BODIES

Sr. No	Name of the Committee	Web link for Guidelines of statutory regularity bodies
1	Anti-Ragging Committee	<u>Anti-Ragging</u>
2	Students Grievance & redressal Committee	<u>Students Grievance Redressal Committee</u>
3	Internal Complaints Committee	<u>Internal Complaints Committee</u>

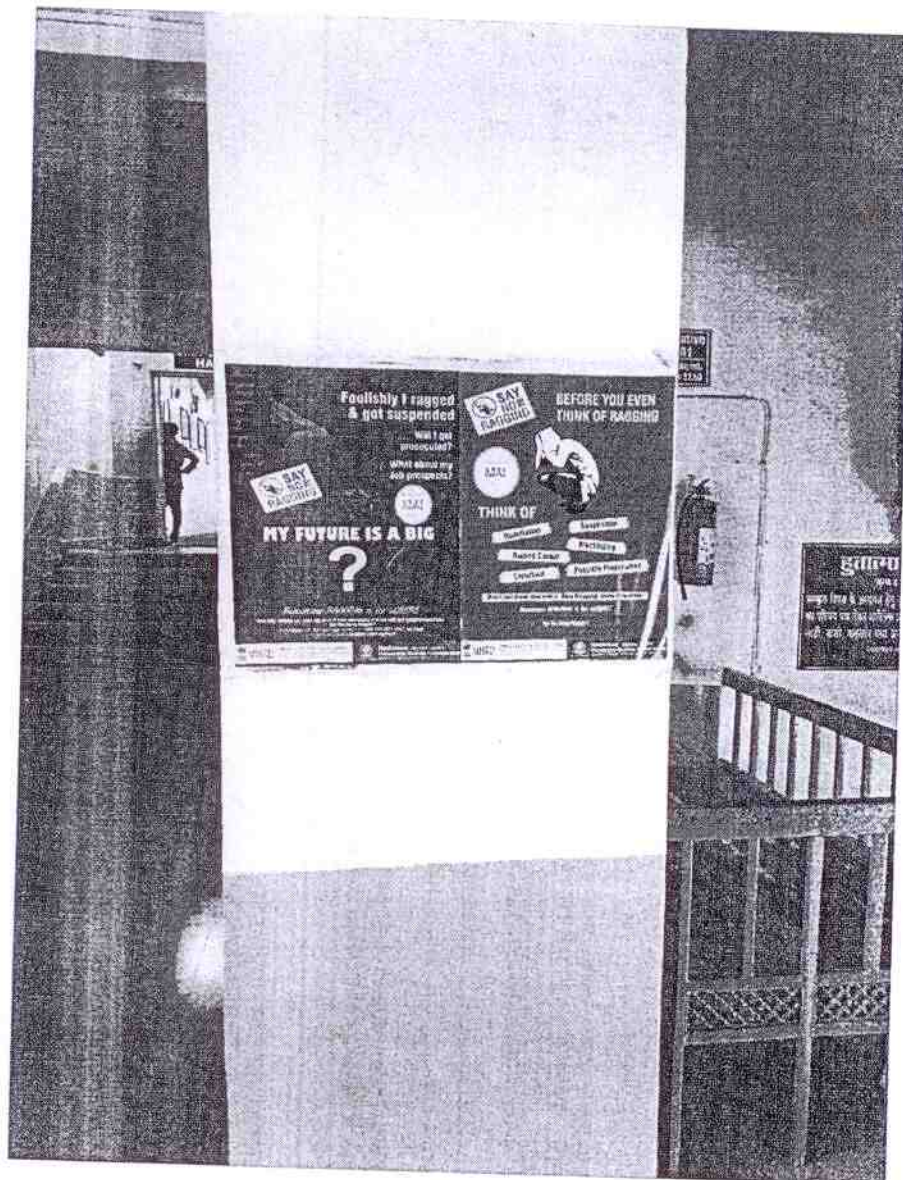

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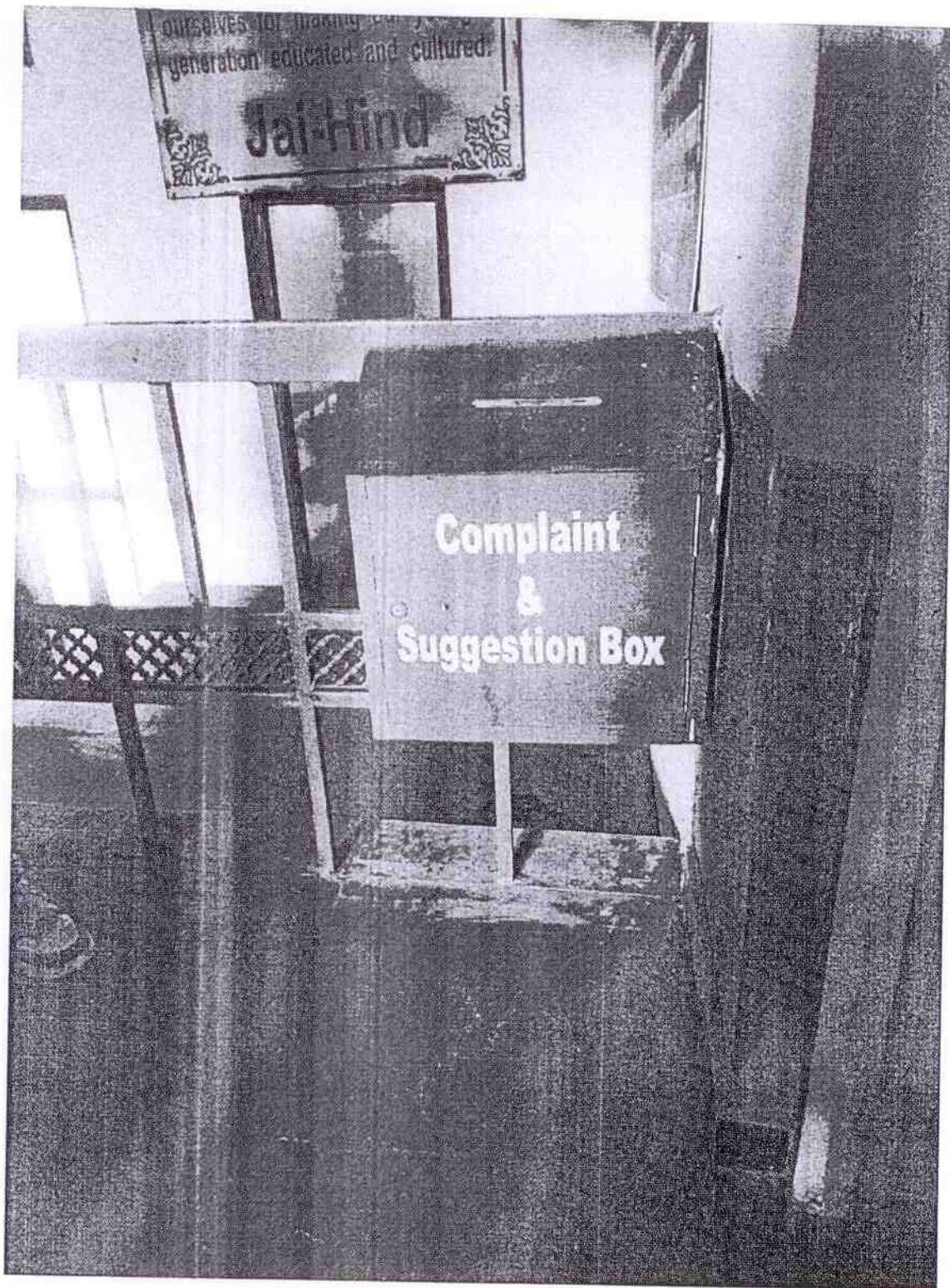
**Shree H. V. P. Mandal's
Degree College of Physical Education, Amravati.
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Proof related to Mechanisms for submission of online/offline students' grievances



Sheet
**Principal
S.C.P.E. Amravati**

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AMRAVATI (M. S.)



[Signature]
Principal
D.C.P.E. Amravati

[Signature]
PRINCIPAL
Degree College of Physical Education,
AMRAVATI (M. S.)



Principal
B.P.E. Amravati

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Undertaking Registration form for Colleges

Fields marked with * are Mandatory.

Student's Details

First Name *	Middle Name (Optional)	Surname / Last Name *
Mobile Number (9) *	Gender *	Gender *
City *	State *	Select Nationality *
	Select State	Indian

Parent / Guardian Details

Parent / Guardian Name *	Parent / Guardian Phone Number (9) *	Parent / Guardian Email *
Parent / Guardian City *	Parent / Guardian State *	Parent / Guardian Address *
	Select State	

College and Course Details

State in which college is located *	College name (Select College State Wise)	
Select State		
Select College first and then fill the following as per the College details		
College Director's Name *	College Phone Number (9) *	College Landline Number (Optional)
Details of the course (B.A./B.Com/etc) *	Name of the Course *	Number of students in your class
Current year of study *	Number of years of study completed *	
Select		

UGC Regulations

- I confirm that I have read UGC's regulations on Ragging & read the complete link <https://www.ugc.ac.in/ugc-regulations-on-ragging>
- I confirm that I have read the guidelines on the link <https://www.ugc.ac.in/ugc-regulations-on-ragging> to read, click on the link <https://www.ugc.ac.in/ugc-regulations-on-ragging>
- I confirm that I will not indulge in Ragging or any form of Violent, Bullying, Harassment or Subtle Harassment or subjected to violence
- I understand that if an accused of Ragging, the responsibility is on me to prove that I am not guilty.
- If I am UGC member or a student of UGC, I will report the matter immediately to my Principal/Coordinator and to the UGC Ragging Helpline at 100-100-10000 or 100-100-10000.

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Principal
B.C.P.E. Amravati.

Confidential Survey

Please answer these questions truthfully and honestly because this survey is totally Confidential, so no part of this survey is going to show anything to your college.

Your college will only know that you have participated in this survey.

Were you ever ragged? *

☐ No

☐ Yes

Did you ever rag anybody? *

☐ No

☐ Yes

What is the phone number of National Anti-Ragging Helpline? *

Does ragging happens in your college? *

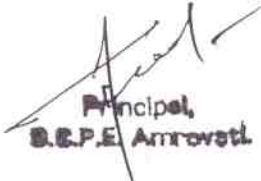
☐ No

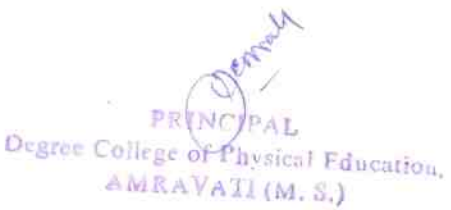
☐ Yes

☐ Severe

NOTE: Please recheck your details, especially e-mail addresses and mobile numbers before submitting the form. If you wish to delete your details, you can do so at all the details are correct.

Submit Form


Principal,
D.C.P.E. Amravati


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ANNEXURE I
AFFIDAVIT BY THE STUDENT

I, _____ (full name of student with admission/registration/enrolment number)
s/o - d/o Mr./Mrs./Ms _____

- 1) having been admitted to _____ (name of the institution)
have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.


Principal
D.C.P.E. Amravati


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- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year _____

Signature of Deponent

Name

VERIFICATION


Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.


Verified at _____ (place) on this the _____ (day) of _____ (month) _____ (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ month, _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

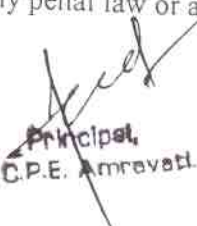

Principal,
B.P.E. Amravati.


Principal,
Degree College of Physical Education,
AMARVATI (M. S.)

ANNEXURE II
AFFIDAVIT BY PARENT/GUARDIAN

I, _____ Mr./Mrs./Ms.
(full name of parent/guardian) father / mother/guardian of _____
(full name of student with admission /registration/enrolment number),

- 1) having been admitted to _____ (name of the Institution), have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.


Principal,
O.C.P.E. Amravati.


PRINCIPAL
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Amravati

- 6) I hereby declare that my word has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission my word is liable to be cancelled.

Declared this _____ day of _____ month of _____ year _____

Signature of Deponent

Name:

Address:

Telephone/Mobile No:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month) and _____ (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ month, _____ (year) after reading the contents of this affidavit.


Principal,
B.P.E. Amroli

OATH COMMISSIONER


PRINCIPAL
Deemed College of Physical Education,
B.P.E. Amroli (G.T.)

Minutes of Meeting (Student Grievance)

3/1/2023

Minutes of meeting (MOM)

The meeting was called by the Principal (Chairman) of grievance and redressal committee for students in the office of Principal at 12:30 Pm. on 3/1/2023

Meeting started with the welcome of all the members of the committee at 12:30 Pm. Discussion was held among the members of the committee on misconduct of students with teachers and staff in college campus and timely precautions and actions to be taken for safety of teachers, students and other staff members of the college.

Following item on the agenda was discussed and unanimous resolution is made by the members.

Item 1: - Intense misconduct and misbehavior of Mr Atish Mij (BPE 2nd yr 3rd sem House B student) and Mr Dayal Malik (B.PES final yr student) with teachers and staff of the college in college Campus (Premises).

Minutes of the Meeting (Student Grievance)

3/1/23

Resolution 1 :-

As per the complaint ~~and~~ received ~~and~~ from senior teaching staff members and also witness by other teaching staff members, the committee found that the students namely

1. Mr. Atish Min

(B.P.E 2nd yr 3rd Sem House B group)

2. Mr. Dayal Malik

(B.P.ES Final year student)

were involved in intense misconduct with teaching staff in college premises.

Therefore, the committee has decided to ~~restitute~~ the above said both the students from ~~college~~ the college for the violation of code of conduct of the college.

Action Taken By committee \Rightarrow Mr. Atish Min & Dayal Malik are ~~restituted~~ for one Academic Session 2022-2023.

Place: Amravati

Date: 3/1/2023

Dr. V.N. Marjare

(Chairman)

Minute of Meeting (Student Grievance)

MOM

2/3/2023

The meeting was called by the principal (chairman) of the Grievances and Redressal committee for students in the office of the principal at 4:00 PM on 2/3/2023.

Meeting started with the welcome of all the members of the committee at 4:00 PM. First of all the minutes of the last meeting held on 3/1/2023 were confirmed by all the members and

Following item on the agenda was discussed and unanimous resolution is made by all the members present for the meeting.

Item 1: To understand and take appropriate decision on the issue of misbehaviour of B.Tech (3rd sem) Student Mr. Abhishek with engineering college girl (KU. Sakshi Suryavanshi) from Third yr CSE Student from college of Engineering & Technology HVP.

Resolution 1 :- As per the complaint received from KU. Sakshi S. Suryavanshi a CSE third yr student from college of engineering & technology, discussion was held


PRINCIPAL


Minutes of Meeting (Student Grievance)

Date
Page 8/3/23

among the members of committee and based on eye witness of that event, it is found that Mr. Abhi Basfor had misbehave with Ku. Sakshi Suryansh. Therefore it is unanimously decide to terminate Mr. Abhi Basfor from the college.

Action taken by the committee →
Mr. Abhi Basfor is terminated from the college.

Place: Amravati
Date: 8/3/2023


Dr. V.N. Manjari
Chairman

Minutes of meeting (Student Grievance)

MOM

15/3/23

The meeting was called by the chairman of students grievances and redressal committee in the office of the principal on dt 15/3/2023 at 12:30 PM to discuss intere misconduct by students Mr.

Salman Ashraf (M.P.Ed First Yr student) and Mr. Madhuri (M.P.Ed Final Yr student)

The meeting was started with the welcome of all the committee members and invited.

Following items on the agenda were discussed and unanimous resolution is made by all the committee members present for the meeting.

Item 1: - To understand and take appropriate decision on intere misconduct and misbehaviour of M.P.Ed First Yr student Mr. Salman Ashraf and M.P.Ed Final Yr student Mr. Madhuri

Resolution 1:-

Ms. Madhuri has filed a serious complaint against Mr. Salman Ashraf that can not be ignored anyway and such type of conduct is a matter of serious offence. All the sides and corners of this matter are discussed by all the committee

Minutes of Meeting (Student Grievance)

15/3/23

members present and invited and unanimously come to resolution that Mr. Salman Ashraf (M. Phil First Year student) should be terminated from the college for his intense involvement in this matter and Ms. Madhuri as she is also involved in this matter ~~and~~, she should also be punished by her suspension for one current semester, as she is a first year student.

Therefore,

Action Taken by the committee \Rightarrow
Mr. Salman Ashraf is terminated from the college and Ms. Madhuri is suspended for current semester.

Item 2:- minutes of last meeting
Resolution 2:- minutes of last meetings are confirmed.

No other point is discussed.

Place: Amravati
Date: 15/3/23

Dr. 
Dr. Manjira
Chairman

Minutes of Meeting (Student Grievance.)

MOM

14/4/2023

The meeting was called by the chairman of the Grievances and Redressal Committee for students, in the office of the principal at 11:30 AM on 14/4/2023.

Meeting was started with the welcome of the committee members at 11:30 AM. In the beginning discuss was held among the members regarding the behavior of students in and outside the premises of the college then items on the agenda were taken one by one for discussion and and unanimous resolutions were made the committee members.

Item 1:- Misbehaviour of B.P.E.S 4th Sem Students: 1. Tseeling Norbu, 2. Tenzing Norbu Sherpa, and 3. Ashok Guri outside the premises of college.

Resolution 1:- The B.P.E.S 4th Sem Students 1. Mr. Tseeling Norbu 2. Tenzin Norbu Sherpa and 3. Ashok Guri, all three ^{were} ~~are~~ warned not leave the from the the hostel without permission of the authority. They also warned for not to make the same mistakes in future and follow the code of conduct of the

Minutes of Meeting (Student Grievance)

Date: 14/4/23

Present: Members of the committee
and all the members of the college
in attendance and attended by Student
Mr. Mahesh (son of Mr. G. S.) and his
sister Ashraf, son of Mr. G. S.

Present: 14/4/23

At the meeting (14/4/23)
has filed a complaint against
Salman Ashraf (14/4/23) and has
been referred to the committee. She was
advised to take compulsory leave. At
that time she had requested the college
authority with apology to allow her
to appear for exam of the next
semester.

The request of the student to allow
her to appear for exam is present
to the committee and the committee
meeting held on 14/4/23. The committee
has decided to allow the student to appear
for exam. The committee has decided
to allow the student to appear for exam
and to allow the student to appear for exam.
The committee has decided to allow the
student to appear for exam. The committee
has decided to allow the student to appear
for exam. The committee has decided to
allow the student to appear for exam.

authority permits her to appear for
exams of the next semester
2022-23.

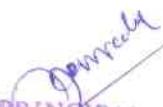
In the case of Salman Ashraf, by
considering his apology made on 14/4/23,
all the committee members
came to a common decision to allow his
re-admission from the college and considering
his interest in further study he will be
admitted for re-admission in the next
academic year 2023-24.

Minutes of the previous meeting are
confirmed, and no other point was
discussed with the permission of the
chairman.

Meeting ended with the vote of thanks
by the convener.

Place: Amravati
Date: 14/4/23

By: 
Chairman


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GENERAL GRIEVANCE OF STUDENTS MECHANISM

The institution offers students a way to resolve grievances related to complaints about both academic and non-academic issues. Any student who feels wronged and wants to file a grievance can do so by contacting the respective Class teacher of that particular class. The Class teacher will next attempt to address the grievance as soon as possible, ideally within a week of receiving the complaint, after confirming the facts. The student may bring the matter before the Principal, who is the head of the institution, if they are unhappy with the Class teacher's decision. If required, the Principal will then forward the matter to the grievance committee. The Committee will next confirm the information and attempt to resolve the complaint as soon as possible. There is also a suggestion box made available for the students to place their grievances or suggestions.


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सत्यमेव जयते

प्रा. मनिष र. जोशी
सचिव

Prof. Manish R. Joshi
Secretary



सत्यमेव जयते



भारत 2023 INDIA

उच्च शिक्षा अनुदान आयोग
University Grants Commission

मंत्रालय, भारत सरकार
Ministry of Education, Govt. of India

D. O. No. F. 1-15/2009 (ARC) Pt.III

December 14, 2023/23 अग्रहायण, 1945

Respected Madam/Sir,

In pursuance to the Judgment of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009, to exercise the powers conferred by clause (g) of sub-section (1) of section 26 of the University Grants Commission Act, 1956, the UGC notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009". The Regulations are available on the UGC website www.ugc.gov.in & www.antiragging.in.

It is once again brought to your kind notice that ragging is a criminal offence and UGC has framed regulations on curbing the menace of ragging in higher educational institutions in order to prohibit, prevent and eliminate the scourge of ragging. These regulations are mandatory, and all institutions are required to take necessary steps for its implementation in Toto including the monitoring mechanism. Any violation of these regulations will be viewed seriously. If any institution fails to take adequate steps to prevent ragging or does not act in accordance with these Regulations or fails to punish perpetrators of incidents of ragging suitably, it will attract punitive action against itself by the UGC.

You are requested to step up anti-ragging mechanism by way of adequate publicity through various mediums: constitution of Anti-Ragging committee and Anti-Ragging squad, setting up of Anti-Ragging Cell, installing CCTV cameras at vital points, Anti-Ragging workshops and seminar, updating all websites with nodal officers' complete details, alarm bells etc. Regular interaction and counseling with the students, identification of trouble-triggers and mention of Anti-Ragging warning in the institution's E-prospectus and E-information booklets/brochures must be ensured. Surprise inspection of hostels, students' accommodation, canteens, rest cum recreational rooms, toilets, bus-stands must be carried out & Anti-Ragging posters must be displayed at all prominent places like Admission Centre, Departments, Library, Canteen, Hostel, Common facilities etc. These posters are available on UGC website www.ugc.ac.in. The size of the posters should be 8x6 feet. Any other measure which would augur well in preventing/quelling ragging and any uncalled-for behavior/incident must be undertaken.

Students in distress due to ragging related incidents can call the National Anti-Ragging Helpline 1800-180-5522 (24x7 Toll Free) or e-mail the Anti-Ragging Helpline at helpline@antiragging.in. For any other information regarding ragging you may please visit the UGC website i.e. www.ugc.gov.in & www.antiragging.in and contact UGC monitoring agency i.e. Centre for Youth (C4Y) on Mobile No. 09818044577 (only in case of emergency).

21/12/2023



Principal
Dr. P. S. Amravati

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Degree College of Physical Education
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UGC ANTI-RAGGING REGULATIONS (Clauses 3, 7 and 9.1)

CLAUSE 3


What constitutes Ragging? - Ragging constitutes one or more of any of the following acts:


- a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student ;
- i. any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

CLAUSE 7

Action to be taken by the Head of the institution. - On receipt of the recommendation of the Anti-Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorized by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;

- i. Abetment to ragging;
- ii. Criminal conspiracy to rag;
- iii. Unlawful assembly and rioting while ragging;
- iv. Public nuisance created during ragging;
- v. Violation of decency and morals through ragging;
- vi. Injury to body, causing hurt or grievous hurt;
- vii. Wrongful restraint;
- viii. Wrongful confinement;
- ix. Use of criminal force;
- x. Assault as well as sexual offences or unnatural offences;
- xi. Extortion;
- xii. Criminal trespass;
- xiii. Offences against property;


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- xiv. Criminal intimidation;
- xv. Attempts to commit any or all of the above-mentioned offences against the victim(s);
- xvi. Threat to commit any or all of the above-mentioned offences against the victim(s);
- xvii. Physical or psychological humiliation;
- xviii. All other offences following from the definition of "Ragging".

Provided that the Head of the institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee and the Nodal officer of the affiliating University, if the institution is an affiliated institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 9 of these Regulations and other measures without waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

CLAUSE 9.1

The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:

a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.

b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;

i. Suspension from attending classes and academic privileges.

ii. Withholding/ withdrawing scholarship/ fellowship and other benefits.

iii. Debarring from appearing in any test/ examination or other evaluation process.

iv. Withholding results.

v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.

vi. Suspension/ expulsion from the hostel.

vii. Cancellation of admission.

viii. Rustication from the institution for period ranging from one to four semesters.

ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period. Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.


c) An appeal against the order of punishment by the Anti-Ragging Committee shall lie,

i. in case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University;

ii. in case of an order of a University, to its Chancellor.

iii. in case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.


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UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI - 110 002

DRAFT

NO. F 1-16/2007 (CPP-II)

April, 2009

UGC REGULATION ON CURBING THE MENACE OF RAGGING IN HIGHER
EDUCATIONAL INSTITUTIONS, 2009

In exercise of the powers conferred by Clause (g) of Sub-Section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby makes the following Regulations, namely -

1. Title, commencement and applicability:-

- 1.1. These regulations shall be called the "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009".
- 1.2. They shall come into force with immediate effect.
- 1.3. They shall apply to all the universities established or incorporated by or under a Central Act, a Provincial Act or a State Act, to all institutions deemed to be university under Section 3 of the UGC Act, 1956, to all other higher educational institutions, including the departments, constituent units and all the premises (academic, residential, sports, canteen, etc) of such universities, deemed universities and other higher educational institutions, whether located within the campus or outside, and to all means of transportation of students whether public or private.

2. Objective:-

To root out ragging in all its forms from universities, colleges and other educational institutions in the country by prohibiting it by law, preventing its occurrence by following the provisions of these Regulations and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

3. Definitions:- For the purposes of these Regulations:-

- 3.1. "college" means any institution, whether known as such or by any other name, which provides for a programme of study beyond 12 years of schooling for obtaining qualification from a university and which, in accordance with the rules and regulations of such university, is recognized as competent to provide for such programme of study and present students undergoing such programme of study for the examination for the award of such qualification.

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D.P.E. Amravati

[Signature]
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- 3.2. "Head of the institution" means the 'Vice-Chancellor' in case of a university/deemed to be university, 'Principal' in case of a college, 'Director' in case of an institute.
- 3.3. "institution" means a higher educational institution (HEI), like a university, a college, an institute, etc. imparting higher education beyond 12 years of schooling leading to a degree (graduate, postgraduate and/or higher level) and/or to a university diploma.
- 3.4. "Ragging" means the following:
Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.
- 3.5. "Statutory/Regulatory body" means a body so constituted by a Central/ State Government legislation for setting and maintaining standards in the relevant areas of higher education, such as the All India Council for Technical Education (AICTE), the Bar Council of India (BCI), the Dental Council of India (DCI), the Distance Education Council (DEC), the Indian Council of Agricultural Research (ICAR), the Indian Nursing Council (INC), the Medical Council of India (MCI), the National Council for Teacher Education (NCTE), the Pharmacy Council of India (PCI), etc. and the State Higher Education Councils.
- 3.6. "University" means a university established or incorporated by or under a Central Act, a Provincial Act or a State Act, an institution deemed to be university under Section 3 of the UGC Act, 1956, or an institution specially empowered by an Act of Parliament to confer or grant degrees.
- 4. Punishable ingredients of Ragging:-**

- Abetment to ragging;
- Criminal conspiracy to rag;
- Unlawful assembly and rioting while ragging;
- Public nuisance created during ragging;
- Violation of decency and morals through ragging;
- Injury to body, causing hurt or grievous hurt;
- Wrongful restraint;
- Wrongful confinement;
- Use of criminal force;
- Assault as well as sexual offences or unnatural offences;
- Extortion;
- Criminal trespass;
- Offences against property;
- Criminal intimidation;

- Attempts to commit any or all of the above mentioned offences against the victim(s);
- Physical or psychological humiliation;
- All other offences following from the definition of "Ragging".

5. Measures for prohibition of ragging at the institution level:-

- 5.1 The institution shall strictly observe the provisions of the Act of the Central Government and the State Governments, if any, or if enacted, considering ragging as a cognizable offence under the law on a par with rape and other atrocities against women and ill-treatment of persons belonging to the SC/ST, and prohibiting ragging in all its forms in all institutions.
- 5.2 Ragging in all its forms shall be totally banned in the entire institution, including its departments, constituent units, all its premises (academic, residential, sports, canteen, etc) whether located within the campus or outside and in all means of transportation of students whether public or private.
- 5.3 The institution shall take strict action against those found guilty of ragging and/or of abetting ragging.

6. Measures for prevention of ragging at the institution level:-

6.1 Before admissions:-

- 6.1.1 The advertisement for admissions shall clearly mention that ragging is totally banned in the institution, and anyone found guilty of ragging and/or abetting ragging is liable to be punished appropriately (for punishments, ref. section 8 below).
- 6.1.2 The brochure of admission/instruction booklet for candidates shall print in block letters these Regulations in full (including Annexures).
- 6.1.3 The 'Prospectus' and other admission related documents shall incorporate all directions of the Supreme Court and /or the Central or State Governments as applicable, so that the candidates and their parents/ guardians are sensitized in respect of the prohibition and consequences of ragging. If the institution is an affiliating university, it shall make it mandatory for the institutions under it to compulsorily incorporate such information in their 'Prospectus'.
- 6.1.4 The application form for admission/ enrolment shall have a printed undertaking, preferably both in English/Hindi and in one of the regional languages known to the institution and the applicant (English version given in Annexure I, Part I), to be filled up and signed by the candidate to the effect that he/she is aware of the law regarding prohibition of ragging as well as the punishments, and to the effect that he/she has not been expelled and/or debarred from admission by any institution and that he/she, if found guilty of the offence of ragging and/or abetting ragging, is liable to be punished appropriately.

- 6.1.5 The application form shall also contain a printed undertaking, preferably both in English/Hindi and in one of the regional languages known to the institution and the parent/ guardian (English version given in Annexure I, Part II), to be signed by the parent/ guardian of the applicant to the effect that he/ she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/ her ward in case the latter is found guilty of ragging and/or abetting ragging.
- 6.1.6 The application for admission shall be accompanied by a document in the form of the School Leaving Certificate/Transfer Certificate/ Migration Certificate/ Character Certificate which shall include a report on the behavioral pattern of the applicant, so that the institution can thereafter keep intense watch upon a student who has a negative entry in this regard.
- 6.1.7 A student seeking admission to the hostel shall have to submit additional undertaking in the form of Annexure I (both Parts) along with his/ her application for hostel accommodation.
- 6.1.8 At the commencement of the academic session the Head of the Institution shall convene and address a meeting of various functionaries/agencies, like Hostel Wardens, representatives of students, parents/ guardians, faculty, district administration including police, to discuss the measures to be taken to prevent ragging in the Institution and steps to be taken to identify the offenders and punish them suitably.
- 6.1.9 To make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, big posters (preferably multicolored with different colours for the provisions of law, punishments, etc.) shall be prominently displayed on all Notice Boards of all departments, hostels and other buildings as well as at vulnerable places. Some of such posters shall be of permanent nature in certain vulnerable places.
- 6.1.10 The institution shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.
- 6.1.11 The institution shall identify, properly illuminate and man all vulnerable locations.
- 6.1.12 The institution shall tighten security in its premises, especially at the vulnerable places. If necessary, intense policing shall be resorted to at such points at odd hours during the early months of the academic session.
- 6.1.13 The institution shall utilize the vacation period before the start of the new academic year to launch wide publicity campaign against ragging through posters, leaflets, seminars, street plays, etc.
- 6.1.14 The faculties/ departments/ units of the institution shall have induction arrangements (including those which anticipate, identify

and plan to meet any special needs of any specific section of students) in place well in advance of the beginning of the academic year with a clear sense of the main aims and objectives of the induction process.

6.2 On admission:-

- 6.2.1 Every fresh student admitted to the institution shall be given a printed leaflet detailing when and to whom he/she has to turn to for help and guidance for various purposes (including Wardens, Head of the institution, members of the anti-ragging committees, relevant district and police authorities), addresses and telephone numbers of such persons/authorities, etc., so that the fresher need not look up to the seniors for help in such matters and get indebted to them and start doing things, right or wrong, at their behest. Such a step will reduce the freshers' dependence on their seniors.
- 6.2.2 The institution through the leaflet mentioned above shall explain to the new entrants the arrangements for their induction and orientation which promote efficient and effective means of integrating them fully as students.
- 6.2.3 The leaflet mentioned above shall also inform the freshers about their rights as bona fide students of the institution and clearly instructing them that they should desist from doing anything against their will even if ordered by the seniors, and that they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.
- 6.2.4 The leaflet mentioned above shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of freshers with the academic environment of the institution.
- 6.2.5 The institution shall also organize joint sensitization programmes of 'freshers' and seniors.
- 6.2.6 Freshers shall be encouraged to report incidents of ragging, either as victims, or even as witnesses.

6.3 At the end of the academic year:-

- 6.3.1 At the end of every academic year the Vice-Chancellor/ Dean of Students Welfare/ Director/ Principal shall send a letter to the parents/ guardians of the students who are completing the first year informing them about the law regarding ragging and the punishments, and appealing to them to impress upon their wards to desist from indulging in ragging when they come back at the beginning of the next academic session.
- 6.3.2 At the end of every academic year the institution shall form a 'Mentoring Cell' consisting of Mentors for the succeeding academic year. There shall be as many levels or tiers of Mentors as

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the number of batches in the institution, at the rate of 1 Mentor for 6 freshers and 1 Mentor of a higher level for 6 Mentors of the lower level.

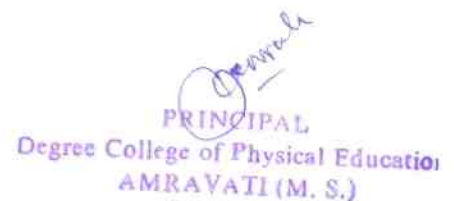
6.4 Setting up of Committees and their functions:-

- 6.4.1 The Anti-Ragging Committee:- The Anti-Ragging Committee shall be headed by the Head of the institution and shall consist of representatives of faculty members, parents, students belonging to the freshers' category as well as seniors and non-teaching staff. It shall monitor the anti-ragging activities in the institution, consider the recommendations of the Anti-Ragging Squad and take appropriate decisions, including spelling out suitable punishments to those found guilty.
- 6.4.2 The Anti-Ragging Squad:- The Anti-Ragging Squad shall be nominated by the Head of the institution with such representation as considered necessary and shall consist of members belonging to the various sections of the campus community. The Squad shall have vigil, oversight and patrolling functions. It shall be kept mobile, alert and active at all times and shall be empowered to inspect places of potential ragging and make surprise raids on hostels and other hot spots. The Squad shall investigate incidents of ragging and make recommendations to the Anti-Ragging Committee and shall work under the overall guidance of the said Committee.
- 6.4.3 Monitoring Cell on Ragging:- If the institution is an affiliating university, it shall have a Monitoring Cell on Ragging to coordinate with the institutions affiliated to it by calling for reports from the Heads of such institutions regarding the activities of the Anti-Ragging Committees, Squads, and Mentoring Cells, regarding compliance with the instructions on conducting orientation programmes, counseling sessions, etc., and regarding the incidents of ragging, the problems faced by wardens and other officials, etc. This Cell shall also review the efforts made by such institutions to publicize anti-ragging measures, cross-verify the receipt of undertakings from candidates/students and their parents/guardians every year, and shall be the prime mover for initiating action by the university authorities to suitably amend the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti ragging measures at the level of the institution.

6.5 Other measures:-


- 6.5.1 The Annexures mentioned in sub-clauses 6.1.4, 6.1.5 and 6.1.7 of these Regulations shall be furnished at the beginning of each academic year by every student, that is, by freshers as well as seniors.


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- 6.5.2 The institution shall arrange for regular and periodic psychological counseling and orientation for students (for freshers separately, as well as jointly with seniors) by professional counselors during the first three months of the new academic year. This shall be done at the institution and department/ course levels. Parents and teachers shall also be involved in such sessions.
- 6.5.3 Apart from placing posters mentioned in sub-clause 6.1.9 above at strategic places, the institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, by holding counseling sessions, workshops, painting and design competitions among students and other methods as it deems fit.
- 6.5.4 If the institution has B.Ed. and other Teacher training programmes, these courses shall be mandated to provide for anti-ragging and the relevant human rights appreciation inputs, as well as topics on sensitization against corporal punishments and checking of bullying amongst students, so that every teacher is equipped to handle at least the rudiments of the counseling approach.
- 6.5.5 Wardens shall be appointed as per the eligibility criteria laid down for the post reflecting both the command and control aspects of maintaining discipline, as well as the softer skills of counseling and communicating with the youth outside the class-room situations. Wardens shall be accessible at all hours and shall be provided with mobile phones. The institution shall review and suitably enhance the powers and perquisites of Wardens and authorities involved in curbing the menace of ragging.
- 6.5.6 The security personnel posted in hostels shall be under the direct control of the Wardens and assessed by them.
- 6.5.7 Private commercially managed lodges and hostels shall be registered with the local police authorities, and this shall be done necessarily on the recommendation of the Head of the institution. Local police, local administration and the institutional authorities shall ensure vigil on incidents that may come within the definition of ragging and shall be responsible for action in the event of ragging in such premises, just as they would be for incidents within the campus. Managements of such private hostels shall be responsible for not reporting cases of ragging in their premises.
- 6.5.8 The Head of the institution shall take immediate action on receipt of the recommendations of the Anti-Ragging Squad. He/ She shall also take action suo motto if the circumstances so warrant.
- 6.5.9 Freshers who do not report the incidents of ragging either as victims or as witnesses shall also be punished suitably.
- 6.5.10 Anonymous random surveys shall be conducted across the 1st year batch of freshers every fortnight during the first three months of the academic year to verify and cross-check whether the campus is indeed free of ragging or not. The institution may design its own methodology of conducting such surveys.


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- 6.5.11 The burden of proof shall lie on the perpetrator of ragging and not on the victim.
- 6.5.12 The institution shall file an FIR with the police / local authorities whenever a case of ragging is reported, but continue with its own enquiry and other measures without waiting for action on the part of the police/ local authorities. Remedial action shall be initiated and completed within the one week of the incident itself.
- 6.5.13 The Migration / Transfer Certificate issued to the student by the institution shall have an entry, apart from those relating to general conduct and behaviour, whether the student has been punished for the offence of committing or abetting ragging, or not, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others.
- 6.5.14 Preventing or acting against ragging shall be the collective responsibility of all levels and sections of authorities or functionaries in the institution, including faculty, and not merely that of the specific body/ committee constituted for prevention of ragging.
- 6.5.15 The Heads of institutions other than universities shall submit weekly reports to the Vice-chancellor of the university the institution is affiliated to or recognized by, during the first three months of new academic year and thereafter each month on the status of compliance with anti-ragging measures. The Vice Chancellor of each university shall submit fortnightly reports of the university, including those of the Monitoring Cell on Ragging in case of an affiliating university, to the Chancellor.
- 6.5.16 Access to mobile phones and public phones shall be unrestricted in hostels and campuses, except in class-rooms, seminar halls, library etc. where jammers shall be installed to restrict the use of mobile phones.

6.6 Measures for encouraging healthy interaction between freshers and seniors:-

- 6.6.1 The institution shall set up appropriate committees including the course-in-charge, student advisor, Warden and some senior students to actively monitor, promote and regulate healthy interaction between the freshers and senior students.
- 6.6.2 Freshers' welcome parties shall be organized in each department by the senior students and the faculty together soon after admissions, preferably within the first two weeks of the beginning of the academic session, for proper introduction to one another and where the talents of the freshers are brought out properly in the presence of the faculty, thus helping them to shed their inferiority complex, if any, and remove their inhibitions.
- 6.6.3 The institution shall enhance the student-faculty interaction by involving the students in all matters of the institution, except those relating to the actual processes of evaluation and of faculty appointments, so that the students shall feel that they are responsible partners in managing the


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affairs of the institution and consequently the credit due to the institution for good work/ performance is due to them as well.

7. Measures at the UGC/ Statutory/ Regulatory body level:-

7.1 Regulatory measures:-

- 7.1.1 The UGC and other Statutory /Regulatory bodies shall make it mandatory for the institutions to compulsorily incorporate in their 'Prospectus' the directions of the Supreme Court and/or the Central or State Governments with regard to prohibition and consequences of ragging, and that non-compliance with the directives against ragging in any manner whatsoever shall be considered as lowering of academic standards by the erring institution making it liable for appropriate action.
- 7.1.2 The UGC (including NAAC and UGC Expert Committees visiting institutions for various purposes) and similar Committees of other Statutory/Regulatory bodies shall cross-verify that the institutions strictly comply with the requirement of getting the undertakings from the students and their parents/ guardians as envisaged under these Regulations.
- 7.1.3 The UGC and other funding bodies shall make it one of the conditions in the Utilization Certificate for sanctioning any financial assistance or aid to the institution under any of the general or special schemes that the institution has strictly complied with the anti-ragging measures and has a blemish-less record in terms of there being no incidents of ragging during the period pertaining to the Utilization Certificate.
- 7.1.4 The NAAC and other accrediting bodies shall factor in any incident of ragging in the institution while assessing the institution in different grades.

7.2 Incentives for curbing ragging:-

- 7.2.1 The UGC shall consider providing special/ additional annual financial grants-in-aid to those eligible institutions which report a blemish-less record in terms of there being no incidents of ragging.
- 7.2.2 The UGC shall also consider instituting another category of financial awards or incentives for those eligible institutions which take stringent action against those responsible for incidents of ragging.
- 7.2.3 The UGC shall lay down the necessary incentive for the post of Warden in order to attract the right type of eligible candidates, and motivate the incumbents.

7.3 Monitoring mechanism to ensure compliance:-


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Apart from the monitoring mechanism built in under different sub-clauses of these Regulations, there shall also be the following monitoring mechanism:

7.3.1 The UGC shall constitute an Inter-Council Committee for prevention of Ragging consisting of representatives of the AICTE, the IITs, the NITs, the IIMs, the MCI, the DCI, the NCI, the ICAR and such other bodies which have to deal with higher education to coordinate and monitor the anti-ragging movement across the country and to make certain policy decisions. The said Committee shall meet at least twice a year in the normal course.

7.3.2 The UGC shall also have an Anti-Ragging Cell within the Commission as an institutional mechanism to provide secretarial support for collection of information and monitoring, and to coordinate with the State level and university level Committees for effective implementation of anti-ragging measures.

8 Punishments:-

8.1 At the institution level:-


Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

- 8.1.1 Suspension from attending classes and academic privileges
- 8.1.2 Withholding/ withdrawing scholarship/ fellowship and other benefits
- 8.1.3 Debarring from appearing in any test/ examination or other evaluation process
- 8.1.4 Withholding results
- 8.1.5 Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- 8.1.6 Suspension/ expulsion from the hostel
- 8.1.7 Cancellation of admission
- 8.1.8 Rustication from the institution for period ranging from 1 to 4 semesters
- 8.1.9 Expulsion from the institution and consequent debarring from admission to any other institution for a specified period
- 8.1.10 Fine ranging between Rupees 25,000/- and Rupees 1 lakh
- 8.1.11 Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

8.2 At the university level in respect of institutions under it:-

If an institution under a university (being constituent of, affiliated to or recognized by it) fails to comply with any of the provisions of these Regulations


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and fails to curb ragging effectively, the university may impose any one or any combination of the following penalties on it:

- 8.2.1 Withdrawal of affiliation/ recognition or other privileges conferred on it
- 8.2.2 Prohibiting such institution from presenting any students then undergoing any programme of study therein for the award of any degree/diploma of the university
- 8.2.3 Withholding grants allocated to it by the university, if any
- 8.2.4 Withholding any grants channellised through the university to the institution
- 8.2.5 Any other appropriate penalty within the powers of the university.

8.3 At the appointing authority level:-

The authorities of the institution, particularly the Head of the institution, shall be responsible to ensure that no incident of ragging takes place in the institution. In case any incident of ragging takes place, the Head shall take prompt and appropriate action against the person(s) whose dereliction of duty lead to the incident. The authority designated to appoint the Head shall, in its turn, take prompt and appropriate action against the Head.

8.4 At the UGC/Statutory/Regulatory body level:-

If an institution fails to curb ragging, the UGC/Statutory/Regulatory body concerned may impose any one or any combination of the following penalties on it:

- 8.4.1 Delisting the institution from section 12B of the UGC Act or any similar provision in the Act of the Statutory/Regulatory body concerned
- 8.4.2 Withholding any grants allocated to it
- 8.4.3 Declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the UGC/Statutory/Regulatory body concerned
- 8.4.4 Declaring that the institution does not have the minimum academic standards and warning the potential candidates for admission accordingly through public notice and posting on the UGC Website/ Website of the Statutory/Regulatory body concerned.
- 8.4.5 Taking such other action within its powers as it may deem fit and impose such other penalties as provided till such time as the institution achieves the objective of curbing ragging.
- 8.4.6 Collaborating with one another to work out other possible deterrents.


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2. I have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, and have carefully gone through it.
3. I hereby undertake that
 - I will not indulge in any behavior or act that may come under the definition of ragging,
 - I will not participate in or abet or propagate ragging in any form,
 - I will not hurt anyone physically or psychologically or cause any other harm.
4. I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the UGC Regulations mentioned above and/or as per the law in force.
5. I hereby affirm that I have not been expelled or debarred from admission by any institution.

Signed this _____ day of _____ month of _____ year

Signature

Name:


Address:

ANNEXURE I, Part II

UNDERTAKING BY PARENT/GUARDIAN

1. I, _____
F/o. M/o. G/o _____
have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and the Central/State Government in this


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regard as well as the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.

2. I assure you that my son/ daughter/ ward will not indulge in any act of ragging.
3. I hereby agree that if he/she is found guilty of any aspect of ragging, he/she may be punished as per the provisions of the UGC Regulations mentioned above and/or as per the law in force.

Signed this _____ day of _____ month of _____ Year

Signature

Name:

Address:




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University Grant Commission

Decisions agreed upon in the Central Inter-Council/Statutory Bodies, State Councils of Higher Education and Education Secretary of State Government in the meeting held 13th April, 2009 in UGC, New Delhi.

The following were present:-

UGC:

Prof. Sukhadeo Thorat, Chairman
Dr. R.K. Chauhan, Secretary.
Dr. C.S. Meena, JS (CPP-II).
Shri V.K. Jaiswal, US (CPP-II).

In Chair.

Members of the UGC Committee for preparation of Regulations:-

Prof. K.P.S Unni
Dr. R.P. Gangurde
Prof. Virbala Aggarwal

Representatives of the Statutory Councils:

Medical Council Of India
National Council of Teacher Education
Indian Council of Agricultural Research
Distant Educational Council
Dental Council of India
Pharmacy Council of India
Bar Council of India

Representative of the State Governments:-

A.P. Council of Higher Education
H.P. Government,
Punjab Government,
U.P. Government

Following decisions were taken:-

- The participants discussed the Draft Regulations for Prevention of Ragging and made various suggestions. Most of the suggestions were agreed and it was decided that these suggestions would be incorporated in the Regulations after taking into account the legal provisions. The UGC expert committee may do the same preferably by 20th April, 2009.
- The various Councils generally agreed with draft Regulations and decided that they would frame their Regulations taking the UGC Regulations as the base and only add some additional provisions to address the specific issues peculiar to each one of them

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- c) The Council agreed that they will make effort to finalize their Regulations latest by the end of May duly approved by their respective statutory bodies.
- d) The members agreed to constitute an Inter-Council Committee for prevention of Ragging to address the issue relating to ragging which are of national importance and to sort out the issue of overlapping and cross cutting issues. The Committee will meet at least twice a year.
- e) The UGC will finalize the Regulations by next week and send to various councils for follow up action at their end. These will also be placed on the UGC Website for the convenience of the Councils.
- f) The UGC would get the approval of the Commission by circulation, which is expected by the end of April, 2009.
- g) The participants discussed the Monitoring mechanism proposed by Edcil and the presentation made by Prof. Raj Kachroo. The Ed.Cil was requested to finalize the same duly approved by the Ministry of HRD urgently so that the mechanism could also be brought to the notice of Universities and colleges along with these Regulations. The Ed. Cil would sent the communication to all the statutory bodies/councils for the monitoring mechanism agreed by it.
- h) These Regulations would be in place before the commencement of the next academic year in June 2009.

The meeting ended with a vote of thanks to the Chair.


(R. K. CHAUHAN)
13.11.2007


(SUKHADEO THORAT)


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UNIVERSITY GRANTS COMMISSION
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NEW DELHI-110002

F.1-16/2007(CPP-II)

List of participants of meeting of UGC Expert Committee on Regulation to curb the menace of ragging in Higher Educational Institutions-2009 held in UGC Office, New Delhi on 13.4.2009 with State/UT Higher Education Secretary, Professional Councils, State Council of Higher Education

Members UGC Expert Committee

1. Prof. KPS Unny
Former Registrar, JNU Brindavan
Near DP office, West Yakkara Road
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Phone 09895865526, kpsunny39@gmail.com
 2. Prof. Virbala Aggarwal
H.P. Univ.
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Phone 09418168234
 3. Dr. R.P.Gangurde,
Former Addl. Secretary, UGC
C-13/26, Sector 38, Kendriya Vihar
Nerul, New Mumbai-400706
 4. Prof. M.Z. Khan
UGC Consultant
B-59, City Apartments
Vasundhara Enclave
Delhi-110096
- Special invitee


Special invitee

Mr.Raj Kachroo
Aman Movement

Present (UGC)

1. Prof. S.K.Thorat, Chairman, UGC
2. Dr. R.K.Chauhan, Secretary, UGC
3. Dr.C.S.Meena, Joint Secretary, UGC
4. Sh. A.N.Sharma, Deputy Secretary UGC
5. Sh. V.K.Jaiswal, Under Secretary, UGC
6. Smt. Lalitha Ganeshan, S.O., UGC



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SUMMARY OF UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009.

1. **PREAMBLE:** In view of the directions of the Hon'ble Supreme Court dated 8.05.2009 and in consideration of the determination of the Central Government and the University Grants Commission to prohibit, prevent and eliminate the scourge of ragging.
2. **OBJECTIVE:** To eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.
3. **WHAT CONSTITUTES RAGGING:** Ragging constitutes one or more of any of the following acts:
 - a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
 - b) Indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.


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- c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students
- g) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h) Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- i) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

4. **MEASURES FOR PROHIBITION OF RAGGING:** There are a number of such measures at institution level, University Level, District level etc. Some of them that are important for students to know are as follows:

- No institution shall permit or condone any reported incident of ragging in any form; and all institutions shall take all necessary and

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required measures, including but not limited to the provisions of these Regulations, to achieve the objective of eliminating ragging, within the institution or outside.

- All institutions shall take action in accordance with these Regulations against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- Every public declaration of intent by any institution, in any electronic, audiovisual or print or any other media, for admission of students to any course of study shall expressly provide that ragging is totally prohibited in the institution, and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with these Regulations as well as under the provisions of any penal law for the time being in force.
- The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in the institution, including but not limited to the Head of the institution, faculty members, members of the Anti-Ragging Committees and Anti-Ragging Squads, District and Sub-Divisional authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be published in the brochure of admission/instruction booklet or the prospectus.
- The application for admission, enrolment or registration must be accompanied by an Anti Ragging affidavit signed by a student in a prescribed format and another Anti Ragging Affidavit signed by a Parent/Guardian. *(Both these Affidavits can be downloaded from the Web)*


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attributable to the Head of the institution, the authority designated to appoint such Head shall take such departmental disciplinary action; and such action shall be without prejudice to any action that may be taken under the penal laws for abetment of ragging for failure to take timely steps in the prevention of ragging or punishing any student found guilty of ragging.


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इस भाग में भिन्न पृष्ठ संख्या दी जाती है जिससे कि यह अलग संकलन के रूप में रखा जा सके
(Separate paging is given to this Part in order that it may be filed as a separate compilation)

भाग III—खण्ड 4

[PART III—SECTION 4]

[सांविधिक निकायों द्वारा जारी की गई विविध अधिसूचनाएं जिसमें कि आदेश, विज्ञापन और सूचनाएं सम्मिलित हैं]
[Miscellaneous Notifications including Notifications, Orders, Advertisements and Notices issued by
Statutory Bodies]

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- Any distress message received at the Anti-Ragging Helpline shall be simultaneously relayed to the Head of the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating University, if the incident reported has taken place in an institution affiliated to a University, the concerned District authorities and if so required, the District Magistrate, and the Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.
- On receipt of the recommendation of the Anti Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorised by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions.
- The Commission shall maintain an appropriate data base to be created out of affidavits, affirmed by each student and his/her parents/guardians and stored electronically by the institution, either on its or through an agency to be designated by it; and such database shall also function as a record of ragging complaints received, and the status of the action taken thereon.
- The Commission shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the

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- e) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - f) Suspension/ expulsion from the hostel.
 - g) Cancellation of admission.
 - h) Rustication from the institution for period ranging from one to four semesters.
 - i) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
- Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.
 - An appeal against the order of punishment by the Anti-Ragging Committee shall lie, (i) in case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University; (ii) in case of an order of a University, to its Chancellor. (iii) in case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.
 - Where in the opinion of the appointing authority, a lapse is attributable to any member of the faculty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging, or who fail to take timely steps, whether required under these Regulations or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental disciplinary action, in accordance with the prescribed procedure of the institution, against such member of the faculty or staff. Provided that where such lapse is

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- (e) the educational qualifications specified by the relevant appropriate statutory authority, or by the institution, where no such qualifying standards have been specified by any statutory authority;
- (f) the process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each course or programme of study and the amount of fee to be paid for the admission test;
- (g) details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such members are on regular basis or as visiting member;
- (h) information in regard to physical and academic infrastructure and other facilities including hostel accommodation, library and hospital or industry wherein the practical training to be imparted to the students and in particular the facilities accessible by students on being admitted to the institution;
- (i) broad outlines of the syllabus specified by the appropriate statutory authority or by the institution, as the case may be, for every course or programme of study, including the teaching hours, practical sessions and other assignments;
- (j) all relevant instructions in regard to maintaining the discipline by students within or outside the campus of the institution, and, in particular such discipline relating to the prohibition of ragging of any student or students and the consequences thereof and for violating the provisions of any regulation in this behalf made by the relevant statutory regulatory authority; and
- (k) any such other information as may be specified by the Commission;

Provided that an institution shall publish information referred to in items (a) to (j) of this sub regulation, on its website, and the attention of prospective students and the general public shall be drawn to such publication on the website through advertisements displayed prominently in the different newspapers and through other media: Provided further that an institution may publish prospectus in accordance with this sub regulation at any time before the period of sixty days.

- (2) Every institution shall fix the price of each printed copy of the prospectus, being not more than the reasonable cost of its publication and distribution and no profit be made out of the publication, distribution or sale of prospectus.

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4. *Appointment, tenure, removal and conditions of services under grievance redressal mechanism –*

- (1) Each University shall appoint an Ombudsman for redressal of grievances of students under these regulations.
- (2) The Ombudsman shall be a person who has been a judge not below the rank of a District Judge or a retired professor who has at least ten years' experience as a professor.
- (3) The Ombudsman shall not, at the time of appointment, during one year before such appointment, or in the course of his tenure as Ombudsman, be in a conflict of interest with the university where his personal relationship, professional affiliation or financial interest may compromise or reasonably appear to compromise, the independence of judgement toward the university.
- (4) The Ombudsman, or any member of his immediate family shall not -
 - (a) hold or have held at any point in the past, any post or, employment in the office of profit in the University;
 - (b) have any significant relationship, including personal, family, professional or financial, with the university;
 - (c) hold any position in university by whatever name called, in the administration or governance structure of the university.
- (5) The Ombudsman in a State University shall be appointed by the university on part-time basis from a panel of three names recommended by the search committee consisting of the following members, namely:-
 - (a) nominee of the Governor of the State - Chairman;
 - (b) two Vice-Chancellors, by rotation from public universities of the State to be nominated by the State Government - Members;
 - (c) one Vice-Chancellor, by rotation from a private university of the State to be nominated by the State Government - Member;
 - (d) Secretary (Higher Education) of the State - Member-- Convener.
- (6) The Ombudsman in a Central University and institution deemed to be university shall be appointed by the Central University or institution as the case may be on part-time basis

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from a panel of three names recommended by the search committee consisting of the following members, namely:-

- a) Chairman of the University Grants Commission or his nominee - Chairman;
- b) one Vice Chancellor from central university, by rotation, to be nominated by the Central Government - Member;
- c) one Vice Chancellor from institution deemed to be university, by rotation, to be nominated by the Central Government - Member;
- d) Joint Secretary to the Government of India in the Ministry of Human Resource Development dealing or in charge of the higher education - Member;
- e) Joint Secretary in the office of the University Grants Commission - Member - Convener

(7) The Ombudsman shall be a part time officer appointed for a period of three years or until he attains the age of seventy year, whichever is earlier, from the date he resumes the office and may be reappointed for another one term in the same university.

(8) The Ombudsman shall be paid a fees of Rs. 3000 per day for hearing the cases, in addition to reimbursement of the conveyance.

(9) The Ombudsman may be removed on charges of proven misconduct or misbehavior or as defined under sub regulation (3) and (4) of this regulation, by the concerned appointing authority.

(10) No order of removal of Ombudsman shall be made except after an inquiry made in this regard by a person not below the rank of Judge of the High Court in which such Ombudsman has been informed of the charges against him and given a reasonable opportunity of being heard in respect of those charges.

5. **Grievance Redressal Committee -**


- (1) In case of a college, the Vice Chancellor of the affiliating university shall constitute a Grievance Redressal Committee consisting of five members for an individual college or a group of colleges keeping in view the location of the college(s).
- (2) The Grievance Redressal Committee shall be constituted by the Vice-Chancellor of the affiliating university consisting of -
 - a) a senior Professor of the University - Chairman;
 - b) three senior teachers drawn from the affiliating colleges, on rotation basis, to be nominated by the Vice-Chancellor - Members;

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- c) a student representing the college where the grievance has occurred to be nominated, based on academic merit, by the concerned college - special invitee.
 - (3) The Grievance Redressal Committee shall have a term of two years.
 - (4) The provisions of sub-regulations (8), (9) and (10) of regulation 4 and regulation 6 in respect of the matters of the reimbursement and procedure and functions shall, *mutatis mutandis*, apply to the Grievance Redressal Committee except that the Grievance Redressal Committee shall communicate its decision within ten days of receipt of the complaint.
 - (5) Any person aggrieved by the decision of the Grievance Redressal Committee may within a period of six days prefer an appeal to the Ombudsman.
6. *Powers and functions of ombudsman -*
- (1) The Ombudsman shall exercise his powers to hear any grievance-
 - (a) of any student against the university or institution affiliated to it or an institute, as the case may be, after the student has availed of remedies available in such institution for redressal of grievance; and
 - (b) of any applicant for admission as student to such institution.
 - (2) No application for revaluation or remarking of answer sheets shall be entertained by the Ombudsman unless specific irregularity materially affecting the outcome or specific instance of discrimination is indicated.
 - (3) The Ombudsman shall have power to seek the assistance of any person belonging to the Scheduled Castes, the Scheduled Tribes, Socially and Economically Backward Classes, minority or disabled category, as *amicus curiae*, for hearing complaints of alleged discrimination.

7. *Procedure in redressal of grievances by Ombudsman and Grievance Redressal Committee-*

- (1) Each institution shall establish a registry, headed by an employee of the institute of appropriate rank as the Ombudsman may decide, where any aggrieved student or person may make an application seeking redressal of grievance.
- (2) The address of the registry so established shall be published widely including on the notice board and prospectus and placed on the website of the institution.


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- (3) On receipt of an application by the registry, the employee-in-charge shall inform the Ombudsman or the Grievance Redressal Committee, as the case may be, shall immediately provide a copy to the institution for furnishing its reply within seven days.
- (4) The Ombudsman or the Grievance Redressal Committee, as the case may be, shall fix a date for hearing the complaint which shall be communicated to the institute and the aggrieved person either in writing or electronically, as may be feasible.
- (5) An aggrieved person may appear either in person or represented by such person as may be authorised to present his case.
- (6) The Ombudsman or the Grievance Redressal Committee, as the case may be, shall be guided by the principles of natural justice while hearing the grievance.
- (7) The Ombudsman or the Grievance Redressal Committee, as the case may be, shall ensure disposal of every application as speedily as possible and not later than a month of receipt of the grievance.
- (8) The institution shall co-operate with the Ombudsman or the Grievance Redressal Committee, as the case may be, in redressal of grievances and failure to do so may be reported by the Ombudsman to the Commission.
- (9) On the conclusion of proceedings, the Ombudsman or the Grievance Redressal Committee, as the case may be, shall pass such order, with reasons for such order, as may be deemed fit to redress the grievance and provide such relief as may be desirable to the affected party at issue.
- (10) Every order under sub-regulation (9), under the signature of the Ombudsman or the Grievance Redressal Committee, as the case may be, shall be provided to the aggrieved person and the institution and shall be placed on the website of the institution.
- (11) The institution shall comply with the order of the Ombudsman or the Grievance Redressal Committee, as the case may be,
- (12) Any order of the Ombudsman or the Grievance Redressal Committee, as the case may be, not complied with by the institution shall be reported to the Commission.
- (13) A complaint shall be filed by the aggrieved student or his parent or with a special permission from the Ombudsman or the Grievance Redressal Committee, as the case may be, by any other person.
- (14) In case of any false or frivolous complaint, the ombudsman may order appropriate action against the complainant.

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8. *Information regarding Ombudsman Grievance Redressal Committee to be published in prospectus -*

The University, the institution deemed to be university and the college concerned shall provide detailed information regarding provisions of Grievance Redressal Committee, Ombudsman and the duties and rights of students in their prospectus prominently.

9. *Consequences of non-compliance -*

The Commission shall in respect of any institution which willfully contravenes or repeatedly fails to comply with orders of the Ombudsman or the Grievance Redressal Committee, as the case may be, may proceed to take one or more of the following actions, namely:-

- (a) withdrawal of declaration of fitness to receive grants under section 12B of the Act;
- (b) withholding any grant allocated to the Institution;
- (c) declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programs of the Commission;
- (d) informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the Commission, declaring that the institution does not possess the minimum standards for redressal of grievances;
- (e) recommend to the affiliating university for withdrawal of affiliation, in case of a college;
- (f) recommend to the Central Government for withdrawal of declaration as Institution deemed to be university, in case of an institution deemed to be university;
- (g) recommend to the appropriate State Government for withdrawal of status as university in case of a university established or incorporated under a State Act;
- (h) taking such other action within its powers as the Commission may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the institution complies with the provisions of these Regulations:

Provided that no action shall be taken by the Commission under this regulation unless the institution has been given an opportunity to explain its position and opportunity of being heard has been provided to it.

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Secy.

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ज्ञान विज्ञान विमुक्तये

प्रो. रजनीश जैन
सचिव

Prof. Rajnish Jain
Secretary



विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

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F.No. 14-4/2012(CPP-II)

7th December, 2018

PUBLIC NOTICE

ON

UGC (GRIEVANCE REDRESSAL) REGULATIONS, 2018

UGC had notified UGC (Grievance Redressal) Regulations, 2012 in official Gazette of India on **23rd March, 2013**. These regulations were aimed at addressing and effectively resolving grievances of students related to Higher Educational Institutions.

The UGC had received a number of responses on these regulations and hence constituted an Expert Committee to revisit UGC (Grievance Redressal) Regulations, 2012. The draft University Grants Commission (Grievance Redressal of Students) Regulations, 2018 prepared by the Committee is attached herewith for observations and suggestions of stakeholders. The feedback and comments on the above draft may be sent to UGC via email grmhei.2018@gmail.com on or before **31st December, 2018**.

(Prof. Rajnish Jain)

D. Y. Patil College of Physical Education,
AMRAVATI (M. S.)

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI – 110 002

NOTIFICATION

F.No.14-4/2012 (CPP-II)

New Delhi, the __ October, 2018

In exercise of the power conferred under clause (g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956 (3 of 1956), and in supersession of the University Grants Commission (Grievance Redressal) Regulations, 2012, the University Grants Commission hereby makes the following regulations:

1. SHORT TITLE, APPLICATION AND COMMENCEMENT:

- a) These regulations shall be called as the University Grants Commission (Grievance Redressal of Students) Regulations, 2018.
- b) They shall apply to all HEIs, whether established or incorporated by or under a Central Act or a State Act, and every institution recognised by the University Grants Commission under clause (f) of Section 2 of the University Grants Commission Act, 1956 and to all institutions deemed to be a university declared as such under Section 3 of the said Act.
- c) They shall come into force from the date of their publication in the Official Gazette.

2. DEFINITION: IN THESE REGULATIONS, UNLESS THE CONTEXT OTHERWISE REQUIRES:

- (a) "Act" means the University Grants Commission Act, 1956 (3 of 1956);
- (b) "aggrieved student" means a student who has any complaint in the matters concerned with the grievances defined under these regulations, and includes a person seeking admission to any institution of higher education;
- (c) "college" means any institution, whether known as such or by any other name, which provides for a course of study for obtaining any

qualification from a university and which, in accordance with the rules and regulations of such university, is recognised as competent to provide for such course of study and present students undergoing such course of study for the examination for the award of such qualification;

(d) "Commission" means the University Grants Commission established under section 4 of the UGC Act, 1956.

(e) "declared admission policy" means such policy for admission to a course or program of study as may be offered by the institution and published in the prospectus referred to in sub-regulation (1) of regulation 3;

(f) "grievances" include the following complaints of the aggrieved students, namely:

- i. making admission contrary to merit determined in accordance with the declared admission policy of the institution;
- ii. irregularity in the admission process adopted by the institution;
- iii. refusing admission in accordance with the declared admission policy of the institution;
- iv. non publication of prospectus, (either hard copy / online) as specified in these regulations;
- v. publishing any information in the prospectus, which is false or misleading, and not based on facts;
- vi. withhold or refuse to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a students for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
- vii. demand of money in excess of that specified in the declared admission policy to be charged by such institution;

- viii. breach in reservation policy in admission as may be applicable;
 - ix. nonpayment or delay in payment of scholarships to any student that such institution is committed, under the conditions imposed by University Grants Commission, or by any other authority;
 - x. delay in conduct of examinations or declaration of results beyond the specified schedule in the academic calendar;
 - xi. on provision of student amenities as may have been promised or required to be provided by the institution;
 - xii. non transparent or unfair evaluation practices;
 - xiii. Refund of fees, in case a student withdraws the admission within the stipulated time as mentioned in the prospectus, as notified by the Commission from time to time.
- (g) "Department Grievance Redressal Committee" means a committee constituted under these regulations, at the level of a Department.
- (h) "Institutional Grievance Redressal Committee" means a committee constituted under these regulations, at the level of an Institution.
- (i) "College Grievance Redressal Committee" means a committee constituted under these regulations, at the level of a college.
- (j) "University Grievance Redressal Committee" means a committee constituted under these regulations, at the level of a University.
- (k) "Higher Educational Institution" means a University within the meaning of clause (f) of Section 2, a college within the meaning of clause (b) of sub-section (1) of Section 12A, and an institution deemed to be a University declared under Section 3, of the University Grants Commission Act, 1956;
- (l) "Institution" for the purposes of these regulations, means any university, college or such other institutions, as the case may be;
- (m) "Office of profit" means an office which is capable of yielding a profit or pecuniary gain, and to which some pay, salary, emolument, remuneration or non-compensatory allowance is attached;

(n) "Ombudsperson" means the Ombudsperson appointed under these regulations;

(o) "University" means a university established or incorporated by or under a Central Act or a State Act and includes an institution deemed to be university declared as such under Section 3 of the Act.

3. MANDATORY PUBLICATION OF PROSPECTUS, ITS CONTENTS AND PRICING:

i. Every higher educational institution, shall publish and/or upload on its website, before expiry of at least sixty days prior to the date of the commencement of the admission to any of its courses or programs of study, a prospectus containing the following for the information of persons intending to seek admission to such institution and the general public, namely:

(a) the list of programs of study and courses offered along with the broad outlines of the syllabus specified by the appropriate statutory authority or by the institution, as the case may be, for every course or program of study, including teaching hours, practical sessions and other assignments;

(b) the number of seats approved by the appropriate statutory authority in respect of each course or program of study for the academic year for which admission is proposed to be made;

(c) the conditions of educational qualifications and eligibility including the minimum and maximum age limit of persons for admission as a student in a particular course or program of study, specified by the institution;

(d) the process of selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each course or program of study and the amount of fee prescribed for the admission test;

publication and distribution and no profit be made out of the publication, distribution or sale of prospectus.

4. GRIEVANCE REDRESSAL COMMITTEES (GRC):

A. Department Grievance Redressal Committee (DGRC)

- (i) In case of universities, all complaints relating to a department shall first be addressed to Department Grievance Redressal Committee (DGRC) to be constituted at the level of departments/school/center whose composition shall be as follows:
 - a) Head of the Department / School / Center – Chairperson
 - b) a Professor from outside the department / school / center to be nominated by the Head of HEI – Member
 - c) A faculty member well-versed with grievance redressal mechanism to be nominated by the Head of the Department – Member.
- (ii) The Chairperson and members of the committee shall have a term of two years.
- (iii) The quorum for the meeting shall be two, including Chairperson.
- (iv) The DGRC shall follow the principles of natural justice while deciding the grievances of the students.
- (v) The DGRC shall make efforts to resolve the grievance within the stipulated period and shall submit its report to the Head of the Institution within a period of 15 days from the date of receipt of complaint to the DGRC.
- (vi) The DGRC shall provide a copy of the report to the aggrieved person(s).

B. Institutional Grievance Redressal Committee (IGRC)

- (i) The complaints not related to departments/schools / center and the grievances not resolved at the DGRC shall be referred to the Institutional Grievance Redressal Committee (IGRC) to be constituted by Head of the HEI, whose composition shall be as follows:
- (a) Pro-Vice Chancellor / Dean/ Senior academician of HEI – Chairperson.
 - (b) Dean of students/Dean, Students Welfare
 - (c) Two senior academicians other than Chairperson.
 - (d) Proctor / Senior academician
- (ii) The above Committee shall be approved by the statutory body of institution (Executive Council or its equivalent).
- (iii) The Chairperson of IGRC and DGRC shall not be the same. The tenure of the Committee members shall be two years.
- (iv) The quorum for the meetings shall be three, including Chairperson.
- (v) The IGRC shall consider the recommendation of DGRC while giving its recommendations. However, the IGRC shall have the power to review recommendations of the DGRC.
- (vi) The IGRC shall follow the principles of natural justice while deciding the grievances.
- (vii) The IGRC shall send the report and the recommendations to the Head of the HEI within in a period of 15 workings days from the date of receipt of grievance, or appeal or recommendations of the DGRC.
- (viii) The IGRC shall provide a copy of the report to the aggrieved person(s).

C. College Grievance Redressal Committee (CGRC)

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Commission, that the institution has complied with the anti-ragging measures.

- Any incident of ragging in an institution shall adversely affect its accreditation, ranking or grading by NAAC or by any other authorised accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.
- The Commission may accord priority in financial grants-in-aid to those institutions, otherwise eligible to receive grants under section 12B of the Act, which report a blemishless record in terms of there being no reported incident of ragging.

5. ADMINISTRATIVE ACTION IN THE EVENT OF RAGGING: The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed here in under:

- The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
 - a) Suspension from attending classes and academic privileges.
 - b) Withholding/ withdrawing scholarship/ fellowship and other benefits.
 - c) Debarring from appearing in any test/ examination or other evaluation process.
 - d) Withholding results.


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- (i) In case of colleges, all complaints shall first be addressed to College Grievance Redressal Committee (CGRC) whose composition shall be as follows:
 - a) Principal of the college -Chairperson
 - b) Two senior faculty members nominated by the principal of the College.
- (ii) The tenure of the members shall be two years.
- (iii) The quorum for the meeting shall be two, including Chairperson.
- (iv) The CGRC shall follow the principles of natural justice while considering the grievances of the students.
- (v) The CGRC shall send the report and recommendations to the Vice-Chancellor of the affiliating university within a period of 15 days of receiving the complaint.

D. University Grievance Redressal Committee (UGRC)

- (i) In case of grievances not resolved by CGRC, it shall be referred to University Grievance Redressal Committee (UGRC) for which the Vice-chancellor of the affiliating university shall constitute a University Grievance Redressal Committee (UGRC) consisting of five members for a individual colleges or a group of colleges keeping in view the location of the college(s). The UGRC shall be constituted by the Vice-chancellor of the affiliating university consisting of:
 - a) A senior Professor of the university – Chairperson
 - b) Dean, Student Welfare or its equivalent - Member
 - c) Three Principals drawn from the affiliating colleges, on rotation basis to be nominated by the Vice-Chancellor – Members
- (ii) The Chairperson and members of the committee shall have a term of two years.
- (iii) The quorum for the meeting shall be two, including Chairperson.

(iv) The CGRC shall follow the principle of normal justice while deciding the grievance of the students.

(v) The CGRC shall send the report and the recommendations to the principal of the college within a period of 15 days of receiving the complaint.

E. Any person aggrieved by the decision of the Institutional Grievance Redressal Committee or University Grievance Redressal Committee may within in a period of six days prefer an appeal to the Ombudsperson.

5. APPOINTMENT, TENURE, REMOVAL AND CONDITIONS OF SERVICES OF OMBUDSPERSON:

(i) Each HEI shall appoint an Ombudsperson for redressal of grievances of students under these regulations.

(ii) The Ombudsperson shall be a person not related to the university and who is a retired Vice-Chancellor, Registrar or a faculty member who has at least ten years of experience as a Professor.

(iii) The Ombudsperson shall not be in any conflict of interest with the university, either before or after his appointment.

(iv) The Ombudsperson, or any member of his immediate family shall not -

(a) hold or have held at any point in the past, any post or, employment in any office of profit in the university;

(b) have any significant relationship, including personal, family, professional or financial, with the university;

(c) hold any position in university by whatever name called, in the administration or governance structure of the university.

(v) The Ombudsperson in a State University shall be appointed by the Executive council of the university on part-time basis from a panel of three names recommended by the search committee consisting of the following members, namely:-

- (ix) The Ombudsperson may be removed on charges of proven misconduct or misbehavior or as defined under these regulations, by the concerned appointing authority i.e. the Executive Council of the University.

6. FUNCTIONS OF OMBUDSPERSON:

- (i) The Ombudsperson shall hear any appeal of an applicant for admission as student or student of the university against the university or institution affiliated to it as the case may be, after the student has availed all remedies available in such institution for redressal of grievance such as IGRC / UGRC;
- (ii) No application for revaluation or remarking of answer sheets shall be entertained by the Ombudsperson. However, the issues of malpractices in the examination and evaluation processes may be referred to the Ombudsperson.
- (iii) Ombudsperson may seek the assistance of any person as amicus curiae, for hearing complaints of alleged discrimination.
- (iv) The Ombudsperson shall make all efforts to resolve the grievances within a period of 30 days of receiving the appeal from the student(s).

7. PROCEDURE FOR REDRESSAL OF GRIEVANCES BY OMBUDSPERSON AND GRIEVANCE REDRESSAL COMMITTEE:

- (i) Each institution shall, within a period of three months from the date of issue of this notification, have an online portal where any aggrieved student of that institution may submit an application seeking grievance redressal.
- (ii) On receipt of any online complaint, the institution shall refer the complaint to the appropriate Grievance Redressal Committee, as the case may be, along with its comments within 15 days of receipt of complaint on online portal.
- (iii) The Grievance Redressal Committee, as the case may be, shall fix a date for hearing the complaint which shall be communicated to the institution and the aggrieved person.

- (iv) An aggrieved person may appear either in person or be represented by such person as may be authorized to present his/her case.
- (v) The Grievances not resolved at the appropriate Grievance Redressal Committee(s) shall be referred to the Ombudsperson.
- (vi) The institution shall co-operate with the Ombudsperson or the Grievance Redressal Committee(s), as the case may be, in redressal of grievances and failure to do so may be reported by the Ombudsperson to the Vice Chancellor.
- (vii) On the conclusion of proceedings, the Ombudsperson shall pass such order, with reasons for such order, as may be deemed fit to redress the grievance and provide such relief as may be desirable to the affected party at issue, after giving due hearing to both the parties.
- (viii) Every order under the signature of the Ombudsperson shall be provided to the aggrieved person and the institution and shall be placed on the website of the institution.
- (ix) The institution shall comply with the recommendations of the Ombudsperson. Any recommendations of the Ombudsperson not complied with by the institution shall be reported by the Ombudsperson to the Commission.
- (x) In case of any false or frivolous complaint, the Ombudsperson may recommend appropriate action against the complainant.

8. INFORMATION REGARDING OMBUDSPERSON GRIEVANCE REDRESSAL COMMITTEE:

The institution shall provide detailed information regarding provisions of Grievance Redressal Committee(s) and Ombudsperson on their website and in their prospectus prominently.

9. CONSEQUENCES OF NON-COMPLIANCE:

The Commission shall in respect of any institution which willfully contravenes these regulations or repeatedly fails to comply with the recommendation of the Ombudsperson or the Grievance Redressal

UNIVERSITY GRANTS COMMISSION

New Delhi-110002, the —December 2012

F. No. 14-4/2012(CPP-II)—In exercise of the power conferred under sub-section (1) of section 26 of the University Grants Commission Act, 1956 (3 of 1956), the University Grants Commission hereby makes the following regulations, namely :—

1. Short title, application and commencement :—

- (1) These regulations shall be called the University Grants Commission (Grievance Redressal) Regulations, 2012.
- (2) They shall apply to every University, whether established or incorporated by or under a Central Act or a State Act, and every institution recognised by the University Grants Commission under clause (f) of Section 2 of the University Grants Commission Act, 1956 and to all institutions deemed to be a university declared as such under Section 3 of the said Act.
- (3) They shall come into force from the date of their publication in the Official Gazette.


2. Definition :—In these regulations, unless the context otherwise requires

- (a) "Act" means the University Grants Commission Act, 1956 (3 of 1956) ;
- (b) "aggrieved student" means a student who has any complaint in the matters concerned with the grievances defined under these regulations, and includes a persons seeking admission to any institution of higher education;
- (c) "college" means any institution, whether known as such or by any other name, which provides for a course of study for obtaining any qualification from a university and which, in accordance with the rules and regulations of such university, is recognised as competent to provide for such course of study and present students undergoing such course of study for the examination for the award of such qualification;
- (d) "Commission" means the University Grants Commission established under section 4 of the UGC Act, 1956.
- (e) "declared admission policy" means such policy for admission to a course or program of study as may be offered by the institution and published in the prospectus referred to in sub-regulation (1) of regulation 3;


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(f) "grievances" include the following complaints of the aggrieved students, namely:—

- (i) making admission contrary to merit determined in accordance with the declared admission policy of the institute;
- (ii) irregularity in the admission process adopted by the institute;
- (iii) refusing admission in accordance with the declared admission policy of the institute;
- (iv) non publication of prospectus, as specified;
- (v) publishing any information in the prospectus, which is false or misleading, and not based on facts;
- (vi) withhold or refuse to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue;
- (vii) demand of money in excess of that specified in the declared admission policy or approved by the competent authority to be charged by such institution;
- (viii) breach of the policy for reservation in admission as may be applicable;
- (ix) complaints, of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or Disabled categories;
- (x) non payment or delay in payment of scholarships to any student that such institution is committed, under the conditions imposed by University Grants Commission, or by any other authority;
- (xi) delay in conduct of examinations or declaration of results beyond that specified in the academic calendar;
- (xii) on provision of student amenities as may have been promised or required to be provided by the institution;
- (xiii) denial of quality education as promised at the time of admission or required to be provided;
- (xiv) non transparent or unfair evaluation practices;


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(xv) harassment and victimisation of students, including sexual harassment;

(g) "Grievance Redressal Committee" means a committee constituted under these regulations;

(h) "Higher Educational Institution" means a University within the meaning of clause (f) of Section 2, a college within the meaning of clause (b) of sub-section (1) of Section 12A, and an institution deemed to be a University declared under Section 3, of the University Grants Commission Act, 1956;

(i) "institution" for the purposes of these regulations, means university, college or institution, as the case may be;

(j) "Office of profit" means an office which is capable of yielding a profit or pecuniary gain, and to which some pay, salary, emolument, remuneration or non-compensatory allowance is attached;

(k) "Ombudsman" means the Ombudsman appointed under regulation 4 of these regulations;

(l) "university" means a university established or incorporated by or under a Central Act or a State Act and includes an institution deemed to be university declared as such under Section 3 of the Act.

3. *Mandatory publication of prospectus, its contents and pricing:--*

(1) Every higher education institution, shall publish, before expiry of sixty days prior the date of the commencement of the admission to any of its courses or programmes of study, a prospectus containing the following for the purposes of informing those persons intending to seek admission to such institution and the general public, namely:—

(a) each component of the fee, deposits and other charges payable by the students admitted to such institution for pursuing a course or programme of study, and the other terms and conditions of such payment;

(b) the percentage of tuition fee and other charges refundable to a student admitted in such institution in case such student withdraws from such institution before or after completion of course or programme of study and the time within, and the manner in, which such refund shall be made to that student;

(c) the number of seats approved by the appropriate statutory authority in respect of each course or programme of study for the academic year for which admission is proposed to be made;

(d) the conditions of eligibility including the minimum and maximum age limit of persons for admission as a student in a particular course or programme of study, where so specified by the institution;

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- (e) the educational qualifications specified by the relevant appropriate statutory authority, or by the institution, where no such qualifying standards have been specified by any statutory authority;
- (f) the process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each course or programme of study and the amount of fee to be paid for the admission test;
- (g) details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such members are on regular basis or as visiting member;
- (h) information in regard to physical and academic infrastructure and other facilities including hostel accommodation, library and hospital or industry wherein the practical training to be imparted to the students and in particular the facilities accessible by students on being admitted to the institution;
- (i) broad outlines of the syllabus specified by the appropriate statutory authority or by the institution, as the case may be, for every course or programme of study, including the teaching hours, practical sessions and other assignments;
- (j) all relevant instructions in regard to maintaining the discipline by students within or outside the campus of the institution, and, in particular such discipline relating to the prohibition of ragging of any student or students and the consequences thereof and for violating the provisions of any regulation in this behalf made by the relevant statutory regulatory authority; and
- (k) any such other information as may be specified by the Commission:

Provided that an institution shall publish information referred to in items (a) to (j) of this sub regulation, on its website, and the attention of prospective students and the general public shall be drawn to such publication on the website through advertisements displayed prominently in the different newspapers and through other media:

Provided further that an institution may publish prospectus in accordance with this sub regulation at any time before the period of sixty days.

- (2) Every institution shall fix the price of each printed copy of the prospectus, being not more than the reasonable cost of its publication and distribution and no profit be made out of the publication, distribution or sale of prospectus.

from a panel of three names recommended by the search committee consisting of the following members, namely:-

- a) Chairman of the University Grants Commission or his nominee - Chairman;
- b) one Vice Chancellor from central university, by rotation, to be nominated by the Central Government - Member;
- c) one Vice Chancellor from institution deemed to be university, by rotation, to be nominated by the Central Government - Member;
- d) Joint Secretary to the Government of India in the Ministry of Human Resource Development dealing or in charge of the higher education - Member;
- e) Joint Secretary in the office of the University Grants Commission - Member - Convener

(7) The Ombudsman shall be a part time officer appointed for a period of three years or until he attains the age of seventy year, whichever is earlier, from the date he resumes the office and may be reappointed for another one term in the same university.

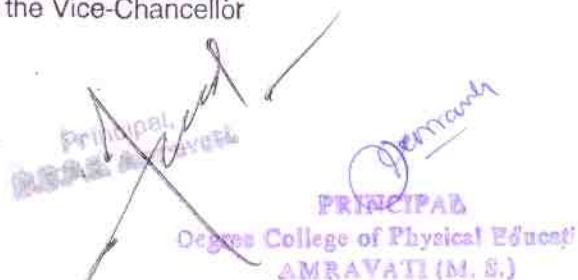
(8) The Ombudsman shall be paid a fees of Rs. 3000 per day for hearing the cases, in addition to reimbursement of the conveyance.

(9) The Ombudsman may be removed on charges of proven misconduct or misbehavior or as defined under sub regulation (3) and (4) of this regulation, by the concerned appointing authority.

(10) No order of removal of Ombudsman shall be made except after an inquiry made in this regard by a person not below the rank of Judge of the High Court in which such Ombudsman has been informed of the charges against him and given a reasonable opportunity of being heard in respect of those charges.

5. **Grievance Redressal Committee –**

- (1) In case of a college, the Vice Chancellor of the affiliating university shall constitute a Grievance Redressal Committee consisting of five members for an individual college or a group of colleges keeping in view the location of the college(s).
- (2) The Grievance Redressal Committee shall be constituted by the Vice-Chancellor of the affiliating university consisting of -
 - a) a senior Professor of the University - Chairman;
 - b) three senior teachers drawn from the affiliating colleges, on rotation basis, to be nominated by the Vice-Chancellor - Members;

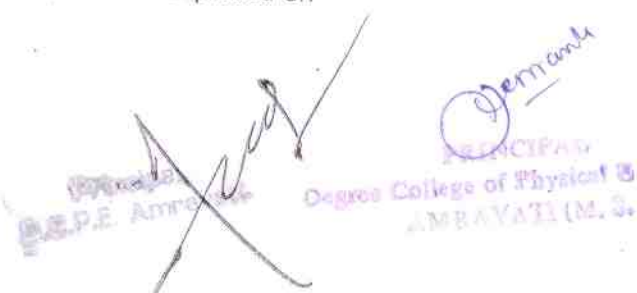

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- c) a student representing the college where the grievance has occurred to be nominated, based on academic merit, by the concerned college - special invitee.
 - (3) The Grievance Redressal Committee shall have a term of two years.
 - (4) The provisions of sub-regulations (8), (9) and (10) of regulation 4 and regulation 6 in respect of the matters of the reimbursement and procedure and functions shall, *mutatis mutandis*, apply to the Grievance Redressal Committee except that the Grievance Redressal Committee shall communicate its decision within ten days of receipt of the complaint.
 - (5) Any person aggrieved by the decision of the Grievance Redressal Committee may within a period of six days prefer an appeal to the Ombudsman.
6. *Powers and functions of ombudsman -*

- (1) The Ombudsman shall exercise his powers to hear any grievance-
 - (a) of any student against the university or institution affiliated to it or an institute, as the case may be, after the student has availed of remedies available in such institution for redressal of grievance; and
 - (b) of any applicant for admission as student to such institution.
- (2) No application for revaluation or remarking of answer sheets shall be entertained by the Ombudsman unless specific irregularity materially affecting the outcome or specific instance of discrimination is indicated.
- (3) The Ombudsman shall have power to seek the assistance of any person belonging to the Scheduled Castes, the Scheduled Tribes, Socially and Economically Backward Classes, minority or disabled category, as *amicus curiae*, for hearing complaints of alleged discrimination.

7. *Procedure in redressal of grievances by Ombudsman and Grievance Redressal Committee-*

- (1) Each institution shall establish a registry, headed by an employee of the institute of appropriate rank as the Ombudsman may decide, where any aggrieved student or person may make an application seeking redressal of grievance.
- (2) The address of the registry so established shall be published widely including on the notice board and prospectus and placed on the website of the institution.



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- (3) On receipt of an application by the registry, the employee-in-charge shall inform the Ombudsman or the Grievance Redressal Committee, as the case may be, shall immediately provide a copy to the institution for furnishing its reply within seven days.
- (4) The Ombudsman or the Grievance Redressal Committee, as the case may be, shall fix a date for hearing the complaint which shall be communicated to the institute and the aggrieved person either in writing or electronically, as may be feasible.
- (5) An aggrieved person may appear either in person or represented by such person as may be authorised to present his case.
- (6) The Ombudsman or the Grievance Redressal Committee, as the case may be, shall be guided by the principles of natural justice while hearing the grievance.
- (7) The Ombudsman or the Grievance Redressal Committee, as the case may be, shall ensure disposal of every application as speedily as possible and not later than a month of receipt of the grievance.
- (8) The institution shall co-operate with the Ombudsman or the Grievance Redressal Committee, as the case may be, in redressal of grievances and failure to do so may be reported by the Ombudsman to the Commission.
- (9) On the conclusion of proceedings, the Ombudsman or the Grievance Redressal Committee, as the case may be, shall pass such order, with reasons for such order, as may be deemed fit to redress the grievance and provide such relief as may be desirable to the affected party at issue.
- (10) Every order under sub-regulation (9), under the signature of the Ombudsman or the Grievance Redressal Committee, as the case may be, shall be provided to the aggrieved person and the institution and shall be placed on the website of the institution.
- (11) The institution shall comply with the order of the Ombudsman or the Grievance Redressal Committee, as the case may be,
- (12) Any order of the Ombudsman or the Grievance Redressal Committee, as the case may be, not complied with by the institution shall be reported to the Commission.
- (13) A complaint shall be filed by the aggrieved student or his parent or with a special permission from the Ombudsman or the Grievance Redressal Committee, as the case may be, by any other person.
- (14) In case of any false or frivolous complaint, the ombudsman may order appropriate action against the complainant.

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8. *Information regarding Ombudsman Grievance Redressal Committee to be published in prospectus -*

The University, the institution deemed to be university and the college concerned shall provide detailed information regarding provisions of Grievance Redressal Committee, Ombudsman and the duties and rights of students in their prospectus prominently.

9. *Consequences of non-compliance -*

The Commission shall in respect of any institution which willfully contravenes or repeatedly fails to comply with orders of the Ombudsman or the Grievance Redressal Committee, as the case may be, may proceed to take one or more of the following actions, namely:-

- (a) withdrawal of declaration of fitness to receive grants under section 12B of the Act;
- (b) withholding any grant allocated to the Institution;
- (c) declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programs of the Commission;
- (d) informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the Commission, declaring that the institution does not possess the minimum standards for redressal of grievances;
- (e) recommend to the affiliating university for withdrawal of affiliation, in case of a college;
- (f) recommend to the Central Government for withdrawal of declaration as Institution deemed to be university, in case of an institution deemed to be university;
- (g) recommend to the appropriate State Government for withdrawal of status as university in case of a university established or incorporated under a State Act;
- (h) taking such other action within its powers as the Commission may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the institution complies with the provisions of these Regulations:

Provided that no action shall be taken by the Commission under this regulation unless the institution has been given an opportunity to explain its position and opportunity of being heard has been provided to it.

AKHILESH GUPTA
Secy.

~~Principal
Degree College of Physical Education
Amravati~~

Signature
PRINCIPAL
Degree College of Physical Education
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4. *Appointment, tenure, removal and conditions of services under grievance redressal mechanism –*

(1) Each University shall appoint an Ombudsman for redressal of grievances of students under these regulations.

(2) The Ombudsman shall be a person who has been a judge not below the rank of a District Judge or a retired professor who has at least ten years' experience as a professor.

(3) The Ombudsman shall not, at the time of appointment, during one year before such appointment, or in the course of his tenure as Ombudsman, be in a conflict of interest with the university where his personal relationship, professional affiliation or financial interest may compromise or reasonably appear to compromise, the independence of judgement toward the university.

(4) The Ombudsman, or any member of his immediate family shall not -

- (a) hold or have held at any point in the past, any post or, employment in the office of profit in the University;
- (b) have any significant relationship, including personal, family, professional or financial, with the university;
- (c) hold any position in university by whatever name called, in the administration or governance structure of the university.

(5) The Ombudsman in a State University shall be appointed by the university on part-time basis from a panel of three names recommended by the search committee consisting of the following members, namely:-

- (a) nominee of the Governor of the State - Chairman;
- (b) two Vice-Chancellors, by rotation from public universities of the State to be nominated by the State Government - Members;
- (c) one Vice-Chancellor, by rotation from a private university of the State to be nominated by the State Government - Member;
- (d) Secretary (Higher Education) of the State - Member-- Convener.

(6) The Ombudsman in a Central University and institution deemed to be university shall be appointed by the Central University or institution as the case may be on part-time basis

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